

ATLANTIC COUNTY BOARD OF ELECTIONS**BOARD MEETING MINUTES**

Tuesday, January 12, 2021 5:30 PM

- I. **OPEN PUBLIC MEETING STATEMENT:** Statement read by Chairperson Lynn Caterson
- II. **PLEDGE OF ALLEGIANCE:** Pledge was led by Secretary John Mooney
- III. **ROLL CALL (VIA ZOOM):** Chairperson Lynn Caterson, Secretary John Mooney, Commissioner Audrey Miles, and Commissioner M.J. Coutts.
Office Staff: Clerk Susan Sandman, Clerk Bill Sacchinelli, Hope Bertino & Melissa Baez.
- IV. **GOOD FOR THE ORDER:** A moment of silence will be given for Michael Garvin, Gennaro Zappariello, Edward Gilchrist, Nicole Scribner, Bebe Markman, Anna Warker, Howard Simmons, Henry Marcus, and James Brown.
- V. **READING AND ADOPTION OF MINUTES:** A motion was made to approve the minutes from December 8, 2020.
 - **Motion:** Secretary Mooney
 - **2nd:** Commissioner Coutts
 - **Vote:** Unanimous
- VI. **CLERKS TO THE BOARD UPDATE:**
 - A. **5218 Atlantic Ave.** – There was an email from Frank Sortino, who wants to know how long the BOE would like to lease this Building. He will ask the landlord about the price. There could be possibly over 40,000 ballots for the April 20th Election.
 - B. **Fire District Elections All VBM?** – The BOE needs details on these elections. They need to contact Bob Giles and our A.G. to ask many questions concerning these elections (Fire, School and possible District 3 Commissioner. A motion was made for the Clerks to send a letter to Bob Giles, the A.G., the County Clerk and the SOE to get answers to plan for these Elections.
 - **Motion:** Commissioner Coutts
 - **2nd:** Commissioner Miles
 - **Vote:** Unanimous
 - C. **Additional Preparations for Possible Special Elections** – Poll Worker applications were mailed out to the workers that are in these areas. Other Poll Worker applications will be mailed out shortly after.
 - D. **Additions to Future Agendas After Roll Call and Before Minutes** – If there is a remembrance or memorial, there will be a “Good for the Order” on the Agenda after Roll Call.
- VII. **OLD BUSINESS:**
 - A. **New Drop Boxes & Locations** – A motion was made to not change the new Drop Box locations.
 - **Motion:** Commissioner Coutts
 - **2nd:** Commissioner Miles
 - **Vote:** Unanimous

A motion was made to allow the BOE to decide without regard to current legislation where to put the drop boxes.

 - **Motion:** Secretary Mooney
 - **2nd:** Commissioner Coutts
 - **Vote:** Unanimous

B. Purchase of Truck with Lift Gate – The BOE purchased one truck. We asked the Zuckerberg Grant people to grant us \$5500.00 more. A letter will be sent to the SOE and the County Clerk to inquire about any extra Grant Money they might have, for the BOE to purchase a second truck.

C. 2021 Budget – The BOE received a copy of the budget. Adjustments can be made when there are definite needs. A motion was made to include Rent for 5218 Atlantic Ave. for Ballot Processing.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Miles
- **Vote:** Unanimous

A motion was made to approve initial budget with adjustments to be made.

- **Motion:** Commissioner Miles
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

D. Census & Redistricting – There will be three phases for this Census and Redistricting. No RFP has been received from the County.

VIII. WRITTEN CORRESPONDENCE: None

IX. PUBLIC COMMENT: None

X. COMMISSIONER COMMENTS: None

XI. EXECUTIVE SESSION:

A. Compensation

B. Legal

A motion was made to go into Executive Session at 7:10 pm.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Miles
- **Vote:** Unanimous

XII. ADJOURNMENT: The meeting was adjourned at 7:10 pm.

C: File/hb