

**ATLANTIC COUNTY BOARD OF ELECTIONS****BOARD MEETING MINUTES**

Tuesday, February 16, 2021 5:30 PM

- I. **OPEN PUBLIC MEETING STATEMENT:** Statement read by Chairperson Lynn Caterson
- II. **PLEDGE OF ALLEGIANCE:** Pledge was led by Secretary John Mooney
- III. **ROLL CALL (VIA ZOOM):** Chairperson Lynn Caterson, Secretary John Mooney, Commissioner Audrey Miles, and Commissioner M.J. Coutts.  
Office Staff: Clerk Susan Sandman, Clerk Bill Sacchinelli, Hope Bertino & Melissa Baez.
- IV. **GOOD FOR THE ORDER:** A moment of silence will be given for Joseph McDevitt and Philamay West.
- V. **READING AND ADOPTION OF MINUTES:** A motion was made to approve the minutes from January 12, 2021.
  - **Motion:** Secretary Mooney
  - **2<sup>nd</sup>:** Commissioner Coutts
  - **Vote:** Unanimous
- VI. **CLERKS TO THE BOARD UPDATE:**
  - A. **5218 Atlantic Ave.** – There are no updates. The BOE hasn't heard from the County or the landlord. We may have to look for an alternate location if needed. A motion was made for the BOE to contact the realtor for alternate sites or current site if available.
    - **Motion:** Secretary Mooney
    - **2<sup>nd</sup>:** Commissioner Miles
    - **Vote:** Unanimous
  - A. **Election Update** – MIB's will be sent to voters who voted by MIB in 2016, 2017, and 2018 for the April and May Elections. The School Election must be at least 7 hours (1:00 – 8:00 pm). The Fire Elections will do the same.
  - C. **Census and Redistricting Update** – Census will be released September 30, 2021.
- VII. **OLD BUSINESS:**
  - A. **Drop Box Update** – There is confusion about the amount of drop boxes that are permitted in each county. The drop boxes may need to be moved at least 100 feet from the police stations.
  - B. **Contract Title Changes** – Chairperson Caterson and Secretary Mooney are working on this with the County Administration.
- VIII. **NEW BUSINESS:**
  - A. **Tables and Chairs 5218** – 50 tables and 50 chairs are needed. There is a possibility of leftover Grant Money to purchase these items.
    - **Motion:** Secretary Mooney
    - **2<sup>nd</sup>:** Commissioner Coutts
    - **Vote:** Unanimous

IX. **WRITTEN CORRESPONDENCE:** None

X. **PUBLIC COMMENT:** A motion was made to open up for public comment.

- **Motion:** Commissioner Coutts
- **2<sup>nd</sup>:** Commissioner Miles
- **Vote:** Unanimous

Michelle Post would like more information about the rules about the Drop Boxes. The Clerks haven't done any measurements yet.

XI. **COMMISSIONER COMMENTS:** Secretary Mooney would like more information about Covid Hours.

XII. **EXECUTIVE SESSION:** A motion was made to go into Executive Session at 6:30 pm.

- **Motion:** Commissioner Coutts
- **2<sup>nd</sup>:** Commissioner Miles
- **Vote:** Unanimous

#### A. Personnel

VIII. **ADJOURNMENT:** The meeting was adjourned at 7:00 pm.

C: File/hb