

Tuesday, March 9, 2021 5:30 PM

- I. **OPEN PUBLIC MEETING STATEMENT:** Statement read by Chairperson Lynn Caterson
- II. **PLEDGE OF ALLEGIANCE:** Pledge was led by Secretary John Mooney
- III. **ROLL CALL (VIA ZOOM):** Chairperson Lynn Caterson, Secretary John Mooney, Commissioner Audrey Miles, and Commissioner M.J. Coutts.
Office Staff: Clerk Susan Sandman, Clerk Bill Sacchinelli, Hope Bertino, Melissa Baez & Brenda Taube.
- IV. **GOOD FOR THE ORDER:** A moment of silence will be given for Rosalie Deritis, William Fels, Theodore Szigethy, Patti Harris Young, and Burnett Watson.
- V. **2021-2022 REORGANIZATION:**
 - A. **Appointments/Reappointments of Commissioners** – Commissioner M.J. Coutts and Commissioner Audrey Miles have been reappointed to the BOE. Chairperson Lynn Caterson Swore them in.
 - B. **Selection of Chairperson** – A motion was made to nominate Lynn Caterson for Chairperson.
 - **Motion:** Commissioner Miles
 - **2nd:** Commissioner Coutts
 - **Vote:** Unanimous
 - C. **Selection of Secretary** – A motion was made to nominate John Mooney for Secretary.
 - **Motion:** Commissioner Coutts
 - **2nd:** Commissioner Miles
 - **Vote:** Unanimous
 - D. **2021 – 2022 BOE Meeting Schedule** – A motion was made to approve the meeting schedule.
 - **Motion:** Commissioner Coutts
 - **2nd:** Commissioner Miles
 - **Vote:** Unanimous
 - E. **Annual Signature Authorization** – Chairperson Caterson and Secretary Mooney will come to the office to sign the papers.
- VI. **READING AND ADOPTION OF MINUTES:** A motion was made to approve the minutes from February 16 2021.
 - **Motion:** Commissioner Miles
 - **2nd:** Commissioner Coutts
 - **Vote:** Unanimous
- VII. **PUBLIC COMMENT:** Lisa Tilton, BVT Municipal Clerk has questions about the April 20 election. Maureen Bugdon, Superintendent of Elections, will provide further details when information is received. A motion was made to close Public Comment.
 - **Motion:** Commissioner Coutts
 - **2nd:** Secretary Mooney
 - **Vote:** Unanimous

VIII. CLERKS TO THE BOARD UPDATE:

- A. **5218 Atlantic Ave. – Resolution to Freeholders** – The freeholder board will receive this resolution in April.
- B. **Voting Accessibility Advisory Committee 2021** – The BOE will contact County Administration to check to see if all ADA members are the same as the previous year. The Superintendent gave an ADA checklist to all poll workers. All municipal clerks should receive this checklist.
- C. **Election Preparation 2021 April 20 Special** – Discussion ensued.
- D. **NJAEO Update March 30** – NJAEO Maureen Bugdon discussed the upcoming date of March 30. Secretary Mooney reminded staff to include Brenda Taube.
- E. **KNOWINK Update** – The BOE is hoping by the April 20 Election everything will be updated.
- F. **Authorizing Temp Worker Rate** – The temporary workers will get \$14.00/hour. The Ballot Processors will get \$16.00/hour and the Ballot Processor Supervisors will get \$20.00/hour. A motion was made to accept these salaries.
 - a. **Motion:** Secretary Mooney
 - b. **2nd:** Commissioner Coutts
 - c. **Vote:** Unanimous

IX. OLD BUSINESS:

- A. **Redistricting** – No additional information has been provided.

X. NEW BUSINESS:

- A. **Tentative List Poll Worker** – In Progress.
- B. **Tentative List Polling Sites** – In Progress.
- C. **Polling Sites for Special April 20, 2021 Election** – Moved to be discussed in Executive Session.
- D. **Acceptance of Sandman Retirement** – Susan Sandman's request for retirement on April 1, was accepted.
- E. **Appointment of Sandman Successor** – Brenda Taube is replacing Susan Sandman as Republican Clerk to the Board as of April 1.

XI. WRITTEN CORRESPONDENCE:

- A. **Complaint** – Two former Poll Workers wrote a complaint and also stated that they will no longer be available to work the polls for reasons described in the letter.

XII. EXECUTIVE SESSION:

- A. **Personnel – Contract** – Executive Session begins at 6:30 pm.

- X. **ADJOURNMENT:** The meeting was adjourned at 7:30 pm.

C: File/hb