

Tuesday, August 18, 2020 5:00 PM

- I. **OPEN PUBLIC MEETING STATEMENT**: Statement read by Chairperson Lynn Caterson
- II. **PLEDGE OF ALLEGIANCE**: Pledge was led by Secretary John Mooney
- III. **ROLL CALL**: Chairperson Lynn Caterson, Secretary John Mooney, Commissioner M.J. Coutts, and Commissioner Audrey Miles.  
Office Staff: Acting Clerk Melissa Baez, Clerk Susan Sandman, Hope Bertino & Creed Pogue.
- IV. **READING AND ADOPTION OF MINUTES**: A motion was made to approve the minutes from June 10, 2020 amended with copies of written correspondence.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

V. **CLERKS TO THE BOARD UPDATE:**

**A. General Election Issues-Executive Order** – Only active registered voters will receive ballots. There will be no sample ballots mailed. Ballots must be sent out by October 5, 2020. Completed MIB's may be dropped off at Polling Locations, however, the voter must bring their own ballot and sign the poll book. The Board must meet four times per week as per Executive Order.

**B. Increase Polling Sites** – On the western section of Galloway, there should be 2 additional polling sites. All Municipal Clerks will be asked if they feel the need for additional polling sites. The BOE will suggest to the County Clerk to increase the number of Provisional Ballots for the polling sites.

**C. Increase Pool Pay** – It was suggested to increase the Pool Workers salary to 15.50/hour, and Supervisors salary to 20.00/hour. It was also suggested to increase the poll worker pay to 300.00. A motion was made to increase these salaries.

- **Motion:** Commissioner Miles
- **2<sup>nd</sup>:** Secretary Mooney
- **Vote:** Unanimous

**D. Computers, Chairs, Screens, Tables, Carts, and Scanners** – Sue Sandman suggested to increase all work area equipment by eight (8), such as computers, chairs, screens, tables, carts, and hand scanners due to the increase of staff because of MIB's. A motion was made to get authorization for 8 laptops and whatever is needed for this election.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

**E. Using a Temp Agency for hiring staff** – The BOE will need an additional 40-60 Ballot Processors (Pool Workers) for the upcoming election.

**F. Purchasing a Letter Opener w/Date and Time Stamp** – A motion was made to purchase the letter opener w/date and time stamp if a lease option doesn't work out.

- **Motion:** Commissioner Miles
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

**G. Ballot Drop Boxes, Post Office Pick Up 2 or 3 Bi-Partisan Driving Teams** – The Division of Elections has agreed to provide 8 more drop boxes for Atlantic County. In addition to the ballot pick-ups, 2-3 bipartisan driving teams will be needed to pick up all ballot boxes. A motion was made to place the drop boxes in Absecon, Ventnor, Brigantine, Somers Point, Northfield, Hamilton Twp., Pleasantville, and Egg Harbor Twp..

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

**H. Municipal Ballot Pickup from Municipal Clerks – Proposed Law Status** – The Municipal Clerks will keep everyone posted with proposed law status for voters to turn in ballots to the Muni Clerks.

**I. 2 or 3 Vans with Lift Gates Separate Staff for Driving and Processing Ballot Boxes** – The BOE must have closed vans.

**J. Hamilton** – The BOE had to rescan the Hamilton ballots. The numbers changed but the winners were the same. A motion was made to certify these results.

- **Motion:** Commissioner Coutts
- **2<sup>nd</sup>:** Commissioner Miles
- **Vote:** Unanimous

## **VI. OLD BUSINESS:**

**A. Copying Contract Complete** – The Copiers Plus Contract was completed.

## **VII. NEW BUSINESS:**

**A. Location for Processing Ballots** – The BOE is in need of a 15,000 sq. ft. location to process ballots. A motion was made to send a letter to Dennis Levinson to request a larger secure area to store ballots.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Miles
- **Vote:** Unanimous

**B. Letter to Clerk about Printing Company Folding** – A motion was made to send a letter to the County Clerk concerning the fold on the bubbles of the ballot.

- **Motion:** Commissioner Coutts
- **2<sup>nd</sup>:** Commissioner Milles
- **Vote:** Chairperson Caterson - Yes

Secretary Mooney – No

Vote 3-1

Commissioner Miles will draft a letter to E.S. & S. about the speed of running the ballots on the scanner.

**C. Protocol for handling MIBs based on 2003 Written Policy** – The protocol needs to be updated for the September BOE Meeting.

**D. Protocol for handling Provisional Ballots based on 2011 Policy** – The protocol needs to be updated for the September BOE Meeting.

**VIII. WRITTEN CORRESPONDENCE:** None

**IX. PUBLIC COMMENT:** A motion was made to open the meeting to public comments via Zoom (virtual meeting) limited to 5 minutes per person.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Milles
- **Vote:** Unanimous

There were comments by Joyce Mollineaux (Atlantic City), Martha Grant (Margate), and Quentin McClendon (BVT).

**X. COMMISSIONER COMMENTS:** Commissioner Coutts was previously an Area Leader for the BOE and stated that she feels there should be options to vote either in the machine or MIB, as her own MIB ballot was returned to sender. There was a public suggestion for her to resign due to her personal opinion. She will not resign for that reason.

**XI. EXECUTIVE SESSION:** None

**XII. ADJOURNMENT:** A motion was made to adjourn the meeting at 7:40 PM.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

C: File/hb