

Tuesday, September 1, 2020 5:30 PM

- I. **OPEN PUBLIC MEETING STATEMENT**: Statement read by Chairperson Lynn Caterson
- II. **PLEDGE OF ALLEGIANCE**: Pledge was led by Secretary John Mooney
- III. **ROLL CALL**: Chairperson Lynn Caterson, Secretary John Mooney, Commissioner M.J. Coutts, and Commissioner Audrey Miles.
Office Staff: Clerk Susan Sandman, Clerk Bill Sacchinelli, Hope Bertino & Melissa Baez.
- IV. **READING AND ADOPTION OF MINUTES**: A motion was made to approve the minutes from August 18, 2020 amended with locations of drop boxes.

- **Motion:** Chairperson Caterson
- **2nd:** Secretary Mooney
- **Vote:** Unanimous

V. **CLERKS TO THE BOARD UPDATE:**

A. General Election Issues – Executive Order 179 – According to the Governor’s Executive Order 179, the voters are able to drop off their own ballot at their polling site having to sign the poll book when dropping off. On Election Day, Ballot processing staff are able to stay until 11:00 pm to continue the preparation of counting the ballots, and the process can resume the next morning at 9:00 am. Provisional ballots may be brought over to our office (BOE) in piece mail when completed.

B. Board Needs for the 2020 General – A list was given to the Board for what will be needed for the General Election. Portable Ballot Boxes will be needed for all polling locations. A motion was made to order 100 portable ballot drop boxes with #3 embroidery.

- **Motion:** Chairperson Caterson
- **2nd:** Secretary Mooney
- **Vote:** Unanimous

The Board will suggest to the SOE office that the Provisional Ballot Bags need to be larger to accommodate the possible increase of Provisional Ballots.

A motion was made to write a letter to all N.J. legislators to request a pay increase to all Poll Workers’ salaries.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Miles
- **Vote:** Unanimous

A motion was made to approve all equipment needed for the upcoming General Election.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

The Board feels the DS450 Ballot Scanner will be adequate for a second scanner.

A motion was made to approve the list of Needs with an increase of staff to 60 employees.

- **Motion:** Commissioner Coutts
- **2nd:** Commissioner Miles
- **Vote:** Unanimous

C. Hiring – Applications for Poll Workers and Ballot Processors are continuing to come in. Currently, about 250 applications have been received. Interviews for these positions will begin the week of September 7.

D. Ballot Box Update – Additional Ballot Box locations will be in Absecon, Brigantine, Egg Harbor Twp., Hamilton, Northfield, Pleasantville, Somers Point, and Ventnor. They will be scheduled to be installed by September 18.

E. Training Temp Staff– There is a Training Presentation being done by the BOE for all new temporary staff.

F. Training Poll Workers – All Poll Workers are subject to be retrained due to all of the new election changes.

VI. OLD BUSINESS:

A. Ordered Opener w/Date & Time Stamp – The Ballot Opener was ordered.

B. 2 or 3 Vans with Lift Gates Separate Staff for Driving and Processing Ballot Boxes Memo to County
– The Cares Act should pay for this.

C. Amendment to 2020 Primary Results Certification – The Amended Results were sent to the County Clerk and approved.

VII. NEW BUSINESS:

A. Security – Double locks and Cameras will be needed if the BOE changes locations for this election. Additional cameras will be needed even if the BOE stays in the same location.

a. Double Locks – see above

b. Cameras – hallways and ballot scanners – see above

B. Additional Vehicles– A motion was made to request 2 gas powered late model vehicles for the upcoming General Election.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

VIII. WRITTEN CORRESPONDENCE: None

IX. PUBLIC COMMENT: A motion was made to open the meeting to public comments via Zoom (virtual meeting) limited to 5 minutes per person.

- **Motion:** Commissioner Coutts
- **2nd:** Secretary Mooney
- **Vote:** Unanimous

There were comments by Joyce Mollineaux (Atlantic City), Marcus King (Egg Harbor City), and Beth Pimenta (Mays Landing).

X. COMMISSIONER COMMENTS: Commissioner Miles and Commissioner Coutts are making changes to the Standard Operating Procedures for MIB's and Provisional Ballots.

XI. EXECUTIVE SESSION: After a 5 minute recess, Executive Session will begin at 7:10 pm.

XII. ADJOURNMENT: A motion was made to adjourn the meeting at 7:40 PM.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

C: File/hb