

Tuesday, March 12, 2019 5:00 PM

- I. **OPEN PUBLIC MEETING STATEMENT:** Statement read by Chairperson Lynn Caterson
- II. **PLEDGE OF ALLEGIANCE:** Pledge was led by Secretary John Mooney
- III. **ROLL CALL:** Chairperson Lynn Caterson, Secretary John Mooney, Commissioner Mary Jo Coutts, and Commissioner Audrey Miles  
Office Staff: Clerk Bill Sacchinelli, Susan Sandman, Hope Bertino and Dennis Walsh.
- IV. **2019 – 2020 REORGANIZATION:**
  - A. **Appointments/Reappointment of Commissioners** – Mary Jo Coutts was reappointed as a Commissioner and Audrey Miles was appointed as a Commissioner to the Board of Elections.
  - B. **Selection of Chairperson** – A motion was made to nominate Evelynn (Lynn) Caterson as Chairperson to the Board of Elections.
    - **Motion:** Commissioner Coutts
    - **2<sup>nd</sup>:** Commissioner Miles
    - **Vote:** Unanimous
  - C. **Selection of Secretary** - A motion was made to nominate John Mooney as Secretary to the Board of Elections.
    - **Motion:** Commissioner Coutts
    - **2<sup>nd</sup>:** Commissioner Miles
    - **Vote:** Unanimous
  - D. **2019 – 2020 BOE Meeting Schedule** –The Board Members all agreed upon the BOE Meeting dates except for March 10, 2020 to be moved to March 16, 2020. A motion was made to accept the revised Meeting dates.
    - **Motion:** Secretary Mooney
    - **2<sup>nd</sup>:** Commissioner Coutts
    - **Vote:** Unanimous
- V. **READING & ADOPTION OF MINUTES:**

A motion was made to approve the minutes with changes from December 11, 2018.

  - **Motion:** Secretary Mooney
  - **2<sup>nd</sup>:** Commissioner Coutts
  - **Vote:** Unanimous
- VI. **PUBLIC COMMENT:** None
- VII. **CLERKS TO THE BOARD UPDATE:**
  - A. **Voting Accessibility Advisory Committee 2019** – Chairperson Caterson will write a letter to Dennis Levinson to let him know that Audrey Miles was appointed as a Commissioner to the Board.
  - B. **Spring 2019 Training Classes** – A list of Training classes for Spring 2019 was given to the Board Members.
  - C. **NJAE0 Update March 18<sup>th</sup> – 20<sup>th</sup>** – The Agenda for the NJAE0 Conference was given to the Board Members.

D. **2019 Primary Preparations** – The BOE is preparing to get the training classes completed to have new poll workers for the Primary Election that is expected to be at a high turnout. The February Fire Election had 125 MIB's which was the most ever received. The Margate Municipal Election is only 3 weeks before the Primary which means the BOE will receive MIB's from both elections simultaneously.

VIII. **OLD BUSINESS:**

IX. **NEW BUSINESS:**

A. **Tentative List of Poll Workers for 2019** – A list of assigned Poll Workers was given to the Board for informational purposes. There will be new Poll Workers who will take training classes to fill the vacancies.

B. **Tentative List of Polling Sites for 2019** – A list of current Polling Sites was given to the Board. There may be a few Polling locations that may need to be replaced.

C. **Request Authorization to purchase training materials** – A motion was made to spend up to \$650.00 for training materials.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

D. **Increase Polling Place fee** – A motion was made to increase the Polling Sites fee from \$150.00 to \$175.00 for each election moving forward.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

X. **WRITTEN CORRESPONDENCE:**

A. **OPRA Hagemann** - The Clerks to the Board answered Mr. Hagemann's OPRA request to the best of their knowledge, with anything that did not pertain to the Board of Elections forwarded to the Superintendent of Elections and the County Clerk's Office.

XI. **EXECUTIVE SESSION:** None

XII. **ADJOURNMENT:** A motion was made to adjourn the meeting at 6:10 pm.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

C: File/hb