

Tuesday, May 14, 2019 5:00 PM

- I. **OPEN PUBLIC MEETING STATEMENT:** Statement read by Chairperson Lynn Caterson
- II. **PLEDGE OF ALLEGIANCE:** Pledge was led by Secretary John Mooney
- III. **ROLL CALL:** Chairperson Lynn Caterson, Secretary John Mooney, Commissioner Mary Jo Coutts, and Commissioner Audrey Miles.  
Office Staff: Clerk Bill Sacchinelli, Hope Bertino and Melissa Baez. Clerk Susan Sandman was absent.

IV. **READING & ADOPTION OF MINUTES:**

A motion was made to approve the amended minutes from April 16, 2019.

- **Motion:** Commissioner Coutts
- **2<sup>nd</sup>:** Commissioner Miles
- **Vote:** Unanimous

- V. **PUBLIC COMMENT:** None

VI. **CLERKS TO THE BOARD UPDATE:**

A. **Primary Update** – Today is the deadline for registrations. The BOE has received many MIB's already. We are having a problem with applications not being able to print for voters with "All Future Elections". A motion was made to write a letter to the Secretary of State and Bob Giles about the problem of printing applications for "All Future Elections".

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

B. **Margate Election** – The Margate Municipal Election is today. There are less than 40 provisional ballots given out so far today.

C. **Outside 1000 Feet for Polling Location** – Patrick Parmelee from SVRS would like the BOE to check Polling Sites with more than one district in them to make sure they are within the 1000 foot of the district. The BOE will not reply until this is in writing.

D. **Mail in Ballot Instructions** – The instructions for filling out a Mail in Ballot now say that you can only use black ink when filling it out. Previously, the instructions said to use Black or Blue Ink or Pencil. The Clerks contacted ES&S and it was stated Black, Blue, Red, or Pencil will be accepted with the new scanner.

VII. **OLD BUSINESS:**

A. **Homeland Security Survey Response** – It was reported that the County had no problem with the BOE forwarding the document to Homeland Security.

B. **HAVA Grant Item Bids** – Bids are enclosed for the Board to decide which HAVA Grant Items to purchase. A motion was made to purchase HAVA Grant Items from the lowest bidder

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

**C. Per Diem Expenses for University of Penn Election Conference** – The Clerks will add up all expenses for gas, tolls, and food spent for this Conference and give this to the Board.

**VIII. NEW BUSINESS:**

**A. Set up Signature Review Schedule for Primary** – The tentative dates for Signature Review for the June 4<sup>th</sup> Primary are Thursday, May 30 at 5:00 PM and Monday, June 3 at 5:00 PM. A motion was made to advertise the Signature Reviews for these dates.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

**IX. WRITTEN CORRESPONDENCE:**

**A. Final Draft Pay Increase for Poll Workers** – The letter was approved and sent to the Legislators.

**X. EXECUTIVE SESSION:** None

**XI. FOR THE GOOD OF THE ORDER:** The Clerks are considered Supervisors but are doing Manager Jobs. A Desk Audit was requested.

**XII. ADJOURNMENT:** A motion was made to adjourn the meeting at 5:50 pm.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

C: File/hb