

Tuesday, October 16, 2018 5:00 PM

- I. **OPEN PUBLIC MEETING STATEMENT:** Statement read by Chairperson Lynn Caterson
- II. **PLEDGE OF ALLEGIANCE:** Pledge was led by Secretary John Mooney
- III. **ROLL CALL:** Chairperson Lynn Caterson, Secretary John Mooney, Commissioner Mary Jo Coutts, and Commissioner Ernest Aponte  
Office Staff: Clerk Bill Sacchinelli, Susan Sandman, Hope Bertino and Melissa Baez.

IV. **READING & ADOPTION OF MINUTES:**

A motion was made to amend the minutes from September 18, 2018.

- **Motion:** Chairperson Caterson
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

A motion was made to approve the amended minutes from September 18, 2018.

- **Motion:** Commissioner Aponte
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

V. **PUBLIC COMMENT:** None

VI. **CLERKS TO THE BOARD UPDATE:**

A. **Turnout Worksheet & Turnout Report** – The turnout total is a total number of Authorities done cumulatively.

B. **Media at Polling Sites** – The Media should not be allowed to take photos inside the Polling Sites unless it's with a candidate who checks with the BOE first. A motion was made to respond to the Press to tell them they must not take photos inside the Polling Site except with permission from a candidate.

- **Motion:** Commissioner Aponte
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

VII. **OLD BUSINESS:**

A. **Second Floor of Boat House for General – Letter SOE on machine delivery** – A motion was made to send a letter to the SOE to deliver the voting machines to the 2<sup>nd</sup> Floor of the Boat House and to let the BOE know if there is any issues. Send a copy of the letter to the Municipal Clerk.

- **Motion:** Commissioner Aponte
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Chairperson Caterson, Commissioners Aponte & Coutts - Yes  
Secretary Mooney - Abstain

VIII. **NEW BUSINESS:**

A. **Authority Order** – The BOE will order the same amount of Authorities as the last General Election. 80% for Atlantic City and Pleasantville, 85% for the larger municipalities, and 100% for the smaller municipalities. 3600 blank Authorities will be ordered. A motion to approve these numbers was made.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

**B. Maps Requested by State-Payment** – The State is requesting every county to have their Commissioners sign district maps with boundaries from the last Census. A motion was made to allow Remington and Vernick to handle this matter and make sure that the State will reimburse the BOE. The maps are to include all municipalities of Atlantic County. Chairperson Caterson and the Clerks will compose a letter to Kevin Zelinsky to discuss the price of these maps while the State is willing to pay.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

**C. Set Ballot Review Dates** – The BOE will review ballots on Monday November 5 at 5:00 PM, Tuesday November 6 – all day, and Thursday November 8 at 5:00 PM. A motion was made to advertise for Monday November 5 at 5:00 PM.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

**D. AC Press Article on Outreach – Correction** – A motion was made to notify the Atlantic City Press about the misprint in the paper (the BOE was mentioned when it was the SOE).

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Aponte
- **Vote:** 2-2  
Secretary Mooney & Commissioner Aponte - Yes  
Chairperson Caterson and Commissioner Coutts – No

#### **IX. WRITTEN CORRESPONDENCE:**

**A. Security Coverage (Hausmann)** – The BOE must notify the Security head in the County if security guards are needed for our extra hours spent for training and elections. The BOE will make sure all security will be notified.

**B. Training on Provisionals (Bell)** – A motion was made that if any Board Member receives a letter, they should share with all Board Members before responding.

- **Motion:** Commissioner Aponte
- **2<sup>nd</sup>:** Secretary Mooney
- **Vote:** 2-2  
Secretary Mooney & Commissioner Aponte - Yes  
Chairperson Caterson and Commissioner Coutts – No

A second motion was made that any letter that comes in to the Board Office, all Board Members will be notified about any correspondence in.

- **Motion:** Commissioner Aponte
- **2<sup>nd</sup>:** Secretary Mooney
- **Vote:** 3-1  
Chairperson Caterson, Secretary Mooney & Commissioner Aponte - Yes  
Abstain - Commissioner Coutts

C. **Car Response** – Greg Brookins will commit to one assigned car and a second car as a loaner at the current time.

X. **EXECUTIVE SESSION:** None

XI. **ADJOURNMENT:** A motion was made to adjourn the meeting at 6:30 pm.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

C: File/hb