

ATLANTIC COUNTY BOARD OF ELECTIONS

BOARD MEETING MINUTES

Tuesday, December 11, 2018 5:00 PM

- I. **OPEN PUBLIC MEETING STATEMENT:** Statement read by Chairperson Lynn Caterson
- II. **PLEDGE OF ALLEGIANCE:** Pledge was led by Secretary John Mooney
- III. **ROLL CALL:** Chairperson Lynn Caterson, Secretary John Mooney, Commissioner Mary Jo Coutts, and Commissioner Ernest Aponte
Office Staff: Clerk Bill Sacchinelli, Susan Sandman, Hope Bertino and Melissa Baez.

IV. **READING & ADOPTION OF MINUTES:**

A motion was made to approve the minutes with changes from October 16, 2018.

- **Motion:** Commissioner Coutts
- **2nd:** Secretary Mooney
- **Vote:** Chairperson Caterson, Secretary Mooney & Commissioner Coutts – yes
Commissioner Aponte - Abstain

V. **PUBLIC COMMENT:** None

VI. **CLERKS TO THE BOARD UPDATE:**

A. **Election Recap** – There was a 50% turnout with 15% paper ballots for the General Election. There were 12,000 M.I.B.'s and over 3000 provisionals with only 3 provisionals rejected because of no signature.

B. **Approval for Professional Associations 2019** – The NJAEO membership and conference, the Municipal Clerks Association and the League of Municipalities will remain the same as 2018. A motion was made to keep these the same as last year.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Chairperson Caterson, Secretary Mooney & Commissioner Coutts – yes
Commissioner Aponte - Abstain

C. **Future Food Budget** – A letter should be sent to the Attorney General requesting to reduce of amount of A.G.'s to 2 in the morning and 2 in the evening on Election Days. A motion was made to send a letter for this request.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Chairperson Caterson, Secretary Mooney & Commissioner Coutts – yes
Commissioner Aponte - Abstain

D. **"I Voted" Stickers** – Poll workers are not authorized by the Board to accept any items such as "I Voted" Stickers or any other handouts from a voter or any unauthorized personnel.

VII. **OLD BUSINESS:**

A. **Automobiles** – The BOE has access to 1 County Vehicle. There were no more available vehicles on Election Day.

VIII. **NEW BUSINESS:**

A. **Seasonal Employees** – If a part time employee is hired in April, they cannot be hired in September without accruing sick time. The BOE should contact Essex County BOE to get a comparison of salaries.

B. Budget – The BOE budget was due on November 20th 2018. However, due to the Election, the budget is not complete. A motion was made to send our completed budget to Diana Rutala and the Freeholder Board.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Chairperson Caterson, Secretary Mooney & Commissioner Coutts – yes
Commissioner Aponte – Abstain

IX. WRITTEN CORRESPONDENCE:

A. Incoming

1. **Complaint EHT Bozarth** – There was a complaint from voters from District 5, Bargaintown Fire House #2 requesting to relocate this Polling Site to a larger establishment. The Clerks will contact the EHT Municipal Clerk and discuss this issue further.
2. **Chief Higbee Galloway** – Galloway Chief of Police, Donna Higbee, sent a letter to the SOE stating that the children in a school that is a polling site, are not safe on Election Day. A motion was made to send a letter to the SOE about this issue, with cc's to all Senators, Assembly, Governor and the Atlantic County and Galloway Twp. Superintendent of Schools.
 - **Motion:** Secretary Mooney
 - **2nd:** Commissioner Coutts
 - **Vote:** Chairperson Caterson, Secretary Mooney & Commissioner Coutts – yes
Commissioner Aponte - Abstain
3. **Laureldale Fire House** – The person in charge of the Laureldale Fire House is not happy with the way the polling site is left after an election. The Municipal Clerk is going to handle this situation and possibly have the firemen work as poll workers.
4. **Remington and Vernick** – The state requested updated ward/election district/ward/legislative/congressional information on updated maps with the BOE members' signatures. A motion was made to approve Kevin Zelinsky's proposal for the updated maps.
 - **Motion:** Secretary Mooney
 - **2nd:** Commissioner Coutts
 - **Vote:** Chairperson Caterson, Secretary Mooney & Commissioner Coutts – yes
Commissioner Aponte – Abstain

B. Outgoing: None

X. EXECUTIVE SESSION: None

XI. ADJOURNMENT: A motion was made to adjourn the meeting at 5:45 pm.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

C: File/hb