

Tuesday, April 3, 2018 5:00 PM

- I. **OPEN PUBLIC MEETING STATEMENT:** Statement read by Chairperson Lynn Caterson
- II. **PLEDGE OF ALLEGIANCE:** Pledge was led by Secretary John Mooney
- III. **ROLL CALL:** Chairperson Lynn Caterson, Secretary John Mooney, Commissioner Mary Jo Coutts, and Commissioner Ernest Aponte via telephone.
Office Staff: Clerk Bill Sacchinelli, Clerk Susan Sandman, Melissa Baez, and Hope Bertino.
- IV. **READING & ADOPTION OF MINUTES:**

A motion was made to approve the amended minutes from March 13, 2018.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

V. **PUBLIC COMMENT:**

A. **Accessibility Committee** – Joe Brown, Mark Petrella, and Kathy Quish will remain on the ADA Committee until the end of this year. The Second Baptist Church in Atlantic City made improvements to their parking lot and have handicapped signage. The BOE will ask the Municipal Clerk in Atlantic City to remove the piece of concrete in the parking lot of the church. The New Shiloh Baptist Church will replace Price Memorial Church (which had problems). The ADA Committee will check the New Shiloh Baptist Church. We will use the Boathouse in Atlantic City for the Primary Election, but we would like to use the second floor for future elections. The ADA Committee will visit some polling sites on Primary Election Day.

VI. **CLERKS TO THE BOARD UPDATE:**

A. **Finalize Polling Locations Change-** A motion was made to accept the Second Baptist Church as a polling site.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

A motion was made to accept the Boathouse as a polling site for the Primary Election only.

- **Motion:** Commissioner Aponte
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

A motion was made to accept all remaining polling sites for 2018.

- **Motion:** Commissioner Coutts
- **2nd:** Secretary Mooney
- **Vote:** Unanimous

A motion was made to send a letter to the Boathouse to ask why we can't have the Polling Site on the Second floor. The BOE and AG would like to know why.

- **Motion:** Commissioner Aponte
- **2nd:** Secretary Mooney
- **Vote:** Unanimous

B. Signs for Entry (All Visitor & County Personnel- Mr. Sacchinelli sent an email to Facilities to ask why there are County Employees able to enter the BOE private area. There have been no replies. A motion was made to have Ms. Caterson and the Clerks put a letter together to inquire why other employees are able to enter the BOE office, and to change the chip to get into the office. And to cc the A.G.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

VII. OLD BUSINESS:

A. Scanner Choice – A motion was made to purchase the scanner for E.S. & S. as in their proposal, because of the quality of the machine and the knowledge of the E.S. & S. representatives.

- **Motion:** Commissioner Aponte
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

VIII. NEW BUSINESS: None

IX. WRITTEN CORRESPONDENCE: None

X. EXECUTIVE SESSION: None

XI. ADJOURNMENT: A motion was made to adjourn the meeting at 6:00 pm.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous