

Tuesday, May 15, 2018 5:00 PM

- I. **OPEN PUBLIC MEETING STATEMENT**: Statement read by Chairperson Lynn Caterson
- II. **PLEDGE OF ALLEGIANCE**: Pledge was led by Secretary John Mooney
- III. **ROLL CALL**: Chairperson Lynn Caterson, Secretary John Mooney, Commissioner Mary Jo Coutts. Commissioner Ernest Aponte arrived at 5:15 PM.
Office Staff: Clerk Bill Sacchinelli, Melissa Baez, and Hope Bertino, and Clerk Susan Sandman via phone.
- IV. **READING & ADOPTION OF MINUTES**:

A motion was made to approve the amended minutes from April 3, 2018.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous – Commissioner Aponte not present

- V. **PUBLIC COMMENT**: None

- VI. **CLERKS TO THE BOARD UPDATE**:

A. **Training Update**- 452 poll workers were scheduled for classes. 388 poll workers were trained plus 26 Municipal Clerks.

- VII. **OLD BUSINESS**:

A. **Security Access** – There has been no reply by Security. A motion was made to have the BOE notify the appropriate authorities and call a locksmith to change the existing locks.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

B. **Second Floor of Boathouse for General** – There has been no reply from Atlantic City School Board. After the Primary Election, the BOE could look for another polling site. This should be put on the Agenda for the August or September meeting.

C. **Slab Removal from 2nd Baptist Church** – The Clerks will contact the Atlantic City Clerk to check if the slab is still there.

- VIII. **NEW BUSINESS**:

A. **Authority Order** – A motion was made to order 60 packs of 25 blank authorities.

- **Motion:** Commissioner Coutts
- **2nd:** Commissioner Aponte
- **Vote:** Unanimous

A motion was made to order 50% of voter authorities for all municipalities except for Atlantic City, Pleasantville, and BVT. These 3 municipalities will need 60% of Democrat voter authorities due to expected larger turnouts.

- **Motion:** Commissioner Aponte
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

B. Ballot Review Meeting Times – Monday June 4 at 5:00 pm is the scheduled date for the Board to review ballots.

C. Election Day Schedule – The BOE Commissioners will go to polling sites on Election Day. They will meet at the BOE at 4:30 pm on Election Day (earlier if needed). Zipping and stripping the ballots with no problems, will be done during Election Day. A motion was made to pay additionally needed Vote by Mail Ballot Counters on Election Day 350.00.

- **Motion:** Commissioner Coutts
- **2nd:** Commissioner Aponte
- **Vote:** Unanimous

D. Ballot Scanner Testing Prior to Election Day – The Scanner testing will be done on Monday June 4, 2018.

E. Provisional Ballot Scanner Date – It is the SOE's decision as to when to deliver Provisional Ballots to the BOE. A motion was made to have the Clerks talk to the SOE to maybe be able to deliver the Provisionals to the BOE by Thursday, June 7, 2018.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

IX. WRITTEN CORRESPONDENCE:

A. Incoming

1a. Emergency Closure of EHT Polling District 9 Bargaintown Fire House – The polling site is being moved to Holy Trinity Church because the Fire house has mold. A motion was made to move District 9 in EHT for the Primary Election only.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

1b. EHT District 9's Use of Facility Fee - The EHT clerk sent a letter to the Board to request the Fire House's Use of Facility Fee be given to EHT to help with the mold removal costs. This is not permitted under Title 19. A motion was made to write a response to the EHT Clerk letting her know that this is not permitted under Title 19.

- **Motion:** Commissioner Aponte
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

2. Hamilton Township School Election – A letter was sent to the BOE stating that the Hamilton Township Board of Education is having a Special School Election on October 2, 2018. The BOE must prepare for this election.

B. Outgoing

1. Letter to Superintendent RE Close of Registration Numbers to Royal Printing – A motion was made to send the letter.

- **Motion:** Commissioner Aponte
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

2. Letter to Superintendent RE delivery of authorities to warehouse – A motion was made to send the letter.

- **Motion:** Commissioner Aponte
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

X. **EXECUTIVE SESSION:** None

XI. **ADJOURNMENT:** A motion was made to adjourn the meeting at 5:50 pm.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

C: File/hb