

Tuesday, September 18, 2018 5:00 PM

- I. **OPEN PUBLIC MEETING STATEMENT**: Statement read by Chairperson Lynn Caterson
- II. **PLEDGE OF ALLEGIANCE**: Pledge was led by Secretary John Mooney
- III. **ROLL CALL**: Chairperson Lynn Caterson, Secretary John Mooney, Commissioner Mary Jo Coutts, and Commissioner Ernest Aponte
Office Staff: Clerk Bill Sacchinelli, Susan Sandman, and Hope Bertino. Absent: Melissa Baez.
- IV. **READING & ADOPTION OF MINUTES**:

A motion was made to approve the amended minutes from August 21, 2018.

- **Motion:** Commissioner Coutts
- **2nd:** Secretary Mooney
- **Vote:** Unanimous

- V. **PUBLIC COMMENT**: None

- VI. **CLERKS TO THE BOARD UPDATE**:

A. Construction Update – The top of the wall to first office has wood and cement. It looks odd. The Clerks are going to email Facilities with questions about this.

B. Fall Training Update – Refresher classes are going well. Newbie classes will begin in a few days.

C. Car Request – The order for 7 County Cars has been put in. No word yet about this.

D. Calls to Election Day Workers for General – Staff have been making calls. After the Newbies have taken the training class, any empty spots will be filled.

E. Turnout Worksheet and Turnout Report – A new informational sheet will be used to show the public the vote counts every two hours.

F. Food Approval – A motion was made to approve the food budget at \$700.00.

- **Motion:** Commissioner Coutts
- **2nd:** Secretary Mooney
- **Vote:** Unanimous

- VII. **OLD BUSINESS**:

A. Second Floor of Boat House for General – There has been no response to the letter written to the School Board. The Boat House will be used for the General Election.

B. ESS General Cost – An agreement has been made between ESS and the BOE for the 2018 and 2019 contract.

C. Pleasantville Update – The Clerks met with the Pleasantville Municipal Clerk Solved most of the problems. Any other concerning problems will be addressed by the Pleasantville Municipal Clerk. A motion was made to send a letter with the updates to the person who had the complaints.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

D. Election Day Worker Pay – Late Item – A motion was made for the Leaders without a car to make \$325.00 each and those that use their own car to make \$350.00 each.

- **Motion:** Commissioner Aponte
- **2nd:** Commissioner Coutts
- **Vote:** Chairperson Caterson – yes
Secretary Mooney - Abstain.

VIII. NEW BUSINESS:

A. General Election Dates for MIB Review – MIB's that are postmarked on or before Election Day and received on the Wednesday and Thursday after the election will count. Review dates for MIB's will be discussed at the October Board Meeting.

IX. WRITTEN CORRESPONDENCE:

A. Assumption School – 2 Polling Sites – Assumption School in Galloway will not be a polling site in 2019. A new site will be found by the Municipal Clerk.

A motion was made to have a deadline to changing the Meeting Agenda to allow for proper preparation for the Meeting. It was agreed that 12 noon the day before the meeting would be the deadline to change the Agenda with the stipulation that Commissioners could add late Agenda Items at the start of the meeting with an affirmative vote.

- **Motion:** Commissioner Coutts
- **2nd:** Secretary Mooney
- **Vote:** Unanimous

A motion was made to have all office related correspondence, both incoming and outgoing be timestamped and initialed by both Senior Clerks to the Board.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

X. EXECUTIVE SESSION: None

XI. ADJOURNMENT: A motion was made to adjourn the meeting at 6:00 pm.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

C: File/hb