

Tuesday, October 17, 2017 6:00 PM

- I. **OPEN PUBLIC MEETING STATEMENT:** Statement read by Chairperson Lynn Caterson
- II. **PLEDGE OF ALLEGIANCE:** Pledge was led by Secretary John Mooney
- III. **ROLL CALL:** Chairperson Lynn Caterson, Secretary John Mooney, Commissioner Ernest Aponte and Commissioner Mary Jo Coutts.
Office Staff: Clerk Bill Sacchinelli, Clerk Susan Sandman, Melissa Baez, and Hope Bertino.
- IV. **READING & ADOPTION OF MINUTES:**

A motion was made to accept the amended minutes from September 26, 2017

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

- V. **PUBLIC COMMENT:** None

- VI. **CLERKS TO THE BOARD UPDATE:**

- A. **Training Update** – There were 349 possible trainees. 276 new people attended the classes. All poll workers who didn't RSVP, got phone calls to remind them. Out of the recruitment, there were 175 new recruits and 150 attended class. The Board would like to thank the Clerks for training and recruiting. There are new instructions in courier binders to help assist all poll workers.
- B. **MIB Update**–. There are 7483 applications for MIB's currently. 3259 MIB's have been received so far. We are expecting 80-85% to come back to the BOE. A letter should be sent to the Mays Landing Post Master to ensure ballot deliveries are given to our office by 8:00 pm Election Day.
- C. **Review Dates** – Tentative dates for the Board to review MIB's are Thursday November 2, at 4:30 pm and Monday November 6, at 5:00 pm. A motion was made to advertise these meetings.
 - **Motion:** Secretary Mooney
 - **2nd:** Commissioner Coutts
 - **Vote:** Unanimous

- VII. **OLD BUSINESS:**

- A. **RFP For Scanner** – The Clerks will put a letter together and send to the Board for approval.
- B. **Authority Count – Memo to Super** – The Board signed a Memo to the Superintendent to release the number of new registrations they received, so they can get an accurate count of Authorities needed for Election Day. A motion was made to have the Superintendent release the number of new registrations and to order 3000 extra blank authorities.
 - **Motion:** Secretary Mooney
 - **2nd:** Commissioner Aponte
 - **Vote:** Unanimous

C. **Permanently assigned cars to BOE** – The Clerks haven't received any information pertaining to the request for permanently assigned (2) cars. A motion was made to get 2 cars for this election period (Thursday November 2 – Thursday November 9).

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Aponte
- **Vote:** Unanimous

D. **Giles re: December Training** – A letter was sent to Bob Giles about a meeting for Accessibility. No information was received.

VIII. **NEW BUSINESS:**

A. **League of Municipalities Meeting** – This Friday, October 20, is a League of Municipalities Meeting at Mays Landing Country Club. The Clerks will give a presentation at this meeting.

B. **Performance evaluations** – Performance Evaluations were received this week. The Board will complete after this election.

IX. **WRITTEN CORRESPONDENCE:** None

X. **EXECUTIVE SESSION:** None

XI. **ADJOURNMENT:** A motion was made to adjourn the meeting at 7:00 pm.

- a. **Motion:** Secretary Mooney
- b. **2nd:** Commissioner Coutts
- c. **Vote:** Unanimous

C: File/hb