

Tuesday, August 15, 2017 6:00 PM

- I. **OPEN PUBLIC MEETING STATEMENT:** Statement read by Chairperson Lynn Caterson
- II. **PLEDGE OF ALLEGIANCE:** Pledge was led by Secretary John Mooney
- III. **ROLL CALL:** Chairperson Lynn Caterson, Secretary John Mooney, Commissioner Ernest Aponte and Commissioner Mary Jo Coutts.
Office Staff: Clerk Bill Sacchinelli, Melissa Baez, and Hope Bertino. Clerk Susan Sandman was absent.
- IV. **READING & ADOPTION OF MINUTES:**

A motion was made to accept the minutes from May 16, 2017.

- **Motion:** Commissioner Coutts
- **2nd:** Secretary Mooney
- **Vote:** Unanimous

- V. **PUBLIC COMMENT:** A motion was made to open Public Comment.

- **Motion:** Commissioner Coutts
- **2nd:** Commissioner Aponte
- **Vote:** Unanimous

Chris Williams and Ron Rosania from Dominion were at the meeting to discuss the updated quotes for the new scanners. They answered some questions that the Board had about leasing or purchasing the new system.

A motion was made to close Public Comment.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

- VI. **CLERKS TO THE BOARD UPDATE:**

- A. **Fall Training Schedule** – A schedule for Poll Worker Training was made and a copy was given to each Board Member. The Hammonton Library is a new training location. We will have two classes at Galloway Library. BVT, Ventnor, the COB in Atlantic City, and the BOE are the other locations for classes.

A motion was made to approve the Training Classes.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

- B. **Recruitment Efforts** – There are 146 new recruits. The Clerks looked at voter history of the potential poll workers, to find consistent voting. A letter was sent to the possible recruits with a poll worker application. Around 10% sent back applications. We will continue to recruit in the future.

- C. **Training Poll Book Authorization** – The Board of Elections creates dummy poll books for hands-on training. We use 30 dummy poll books for training.

A motion was made to authorize up to 500.00 for the purchase of training poll books.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

- D. **Voting Authority Order** – Start with a 50% turnout Authority order and see how the municipalities' turnouts look later on for the election. Blanks will be ordered for back up.
- E. **Ethics** – Bill Sacchinelli is the Ethics Officer for the BOE. He has forms for all Board members and Clerks to fill out. If we have a membership to an organization, the ethics form only has to be filled out once.

VII. **OLD BUSINESS:**

- A. **Scheduled Repair Work to front office** – There are water leaks and Ceiling debris falling in the front office. The Board needs to send a letter to Dennis Levinson, Jerry Del Rosso, and the Freeholders to explain that there is an emergency situation and a health hazard. The Desks should be moved to the back office.

A motion was made to send the letter.

- **Motion:** Secretary Mooney
- **2nd:** Commissioner Coutts
- **Vote:** Unanimous

A motion was made to move the front in the back room temporarily ASAP.

- **Motion:** Secretary Mooney
- **2nd:** Chairperson Caterson
- **Vote:** Unanimous

VIII. **NEW BUSINESS:**

- A. **League of Municipalities October Meeting** – The League would like each of the Election Offices to be the Speakers for the October League of Municipalities Meeting. The meeting will be on October 20, 2017 at the Mays Landing Country Club.

IX. **WRITTEN CORRESPONDENCE:** None

- X. **EXECUTIVE SESSION:** A motion was made to go into Executive Session at 7:15 pm to discuss Contract Negotiations.

- **Motion:** Commissioner Coutts
- **2nd:** Commissioner Aponte
- **Vote:** Unanimous

- XI. **ADJOURNMENT:** A motion was made to adjourn the meeting at 7:20 pm.

- a. **Motion:** Secretary Mooney
- b. **2nd:** Commissioner Aponte
- c. **Vote:** Unanimous

C: File/hb