

Tuesday, December 13, 2016 4:00 PM

- I. **OPEN PUBLIC MEETING STATEMENT:** Statement read by Chairperson Lynn Caterson
- II. **PLEDGE OF ALLEGIANCE:** Pledge was led by Secretary John Mooney
- III. **ROLL CALL:** Chairperson Lynn Caterson, Secretary John Mooney, Commissioner Ernest Aponte and Commissioner Mary Jo Coutts.  
Office Staff: Clerks Susan Sandman, Bill Sacchinelli, Henrietta McKenzie, and Hope Bertino
- IV. **READING & ADOPTION OF MINUTES:** Chairperson Caterson requested to have an addition to the minutes from October 18, 2016 stating that Superintendent Bugdon's concerns were that poll workers were not being trained correctly as to New Jersey statute 19:53C-3. A motion was made to accept the minutes from October 18 without additional notes.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

Chairperson Caterson would like the minutes to reflect that Chairperson Caterson and Commissioner Coutts misunderstood the motion and voted yes. They thought that they were all in agreement that the additional note would be added.

A motion was made to accept the minutes from November 2, 2016 with no additional notes.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Aponte
- **Vote:** Unanimous

- V. **PUBLIC COMMENT:** None

- VI. **CLERK'S UPDATE:**

- A. **Separation of Pool Staff per County** – Mr. Sacchinelli spoke with a representative from Civil Service concerning the termination and title for seasonal employees. The representative stated that the seasonal employees should be titled "Employee to Board of Elections" which doesn't require benefits. Diana Rutala disagreed with the title. Secretary Mooney said that the Clerks should ask the Attorney General on his vision about this situation. Chairperson Caterson suggested that we ask County Council Jim Ferguson what his views would be on this issue; if no results occur, then we should contact the Attorney General's office. The Clerks to the Board will send a letter to Jim Ferguson for his suggestion with this problem.
- B. **Budget Submission 2017** – Mr. Sacchinelli contacted the Budget Committee to have the Budget date extended. They extended the deadline to November 23, 2016. Due to problems with the Z800 a few things were omitted by mistake, but they can still be added. A motion was made for the Clerks to transfer money in the Budget from any available line item to get binders and equipment needed.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

- C. **Linwood Consolidation** – Linwood is planning to have a Special Election in March, 2017. They would like to consolidate to one polling place for this election. Nothing in writing has been received as of today

VII. **OLD BUSINESS:**

- A. **Professional Associations and Organizations** – A motion was made to assign memberships the same as last year.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

VIII. **NEW BUSINESS:**

- A. **General Election Wrap-Up** – Staff members reached out to other counties to discuss their procedures on Election Day to find “Best Practices”.
- B. **Scanning Invoice** – A copy of the Dominion Voting Invoice was given to the Board to show the cost of Election Scanner Counter for Counting MIB's and Provisionals.
- C. **Telephone Invoice** – The AT & T Cellular Phone Invoice was in excess of 1000.00. We are currently paying .35/minute for 175 cell phones. Staff showed Board members the expense of the cellular phones.

- IX. **WRITTEN CORRESPONDENCE:** None

- X. **EXECUTIVE SESSION:** None

- XI. **ADJOURNMENT:** A motion was made to adjourn the meeting at 5:15 PM.

- **Motion:** Secretary Mooney
- **2<sup>nd</sup>:** Commissioner Coutts
- **Vote:** Unanimous

C: File/hb