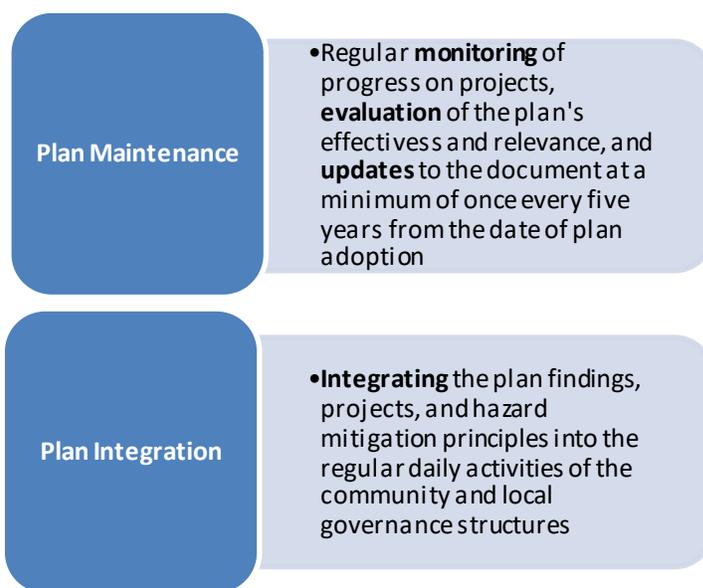


SECTION 7 - PLAN MAINTENANCE AND INTEGRATION

A formal plan maintenance process for monitoring, evaluating, and updating the Hazard Mitigation Plan must take place to ensure that the Plan – the hazard information within it, most importantly, the mitigation strategy - remains current and relevant. Updates are required every five years from the date the plan is approved¹. Regularly scheduled evaluations during each five-year cycle are important to assess the effectiveness of the program and to reflect changes that may affect mitigation priorities. Additionally, each plan development, maintenance and update cycle involves outreach to the public and other stakeholders; and each version of the document itself sets forth a public and stakeholder engagement process for the upcoming five-year cycle to be undertaken to keep the public engaged throughout the plan’s ongoing implementation.



As part of this second plan update, the Atlantic County OEP and the County JAT have reviewed the plan maintenance and integration procedures set forth in the 2016 plan, as well as new recommendations provided in the 2019 State Plan, and have generally opted to pursue a similar strategy for the next five years (2022 to 2027), as the previous strategy directly aligned (and in some cases, was identical to) the 2019 State Plan; however, it is noted that some revisions have been made to account for expressed County and municipal preferences, and agency recommendations.

As with the two prior versions of this plan (2010 and 2016), the Atlantic County OEP will continue to take the lead role in coordinating the overall multi-jurisdictional plan maintenance effort, with ongoing support from the County JAT members. Mr. Vincent Jones, Director, who has served as coordinator for this second plan update, will oversee the overall plan maintenance process with support from Ms. Karen Koptic, Operations and Training Officer, who served as deputy

¹ After FEMA completes its plan review and determines that all requirements have been adequately addressed, it issues a determination of "Approvable Pending Adoption". Participating jurisdictions then each move forward with formally adopting the plan. For multi-jurisdictional plans, FEMA considers the plan approval date to be the date of the first jurisdictional adoption.

coordinator for this plan update². Each CPG member will, in turn, take the lead role for plan maintenance and integration activities for their respective jurisdictions³.

Please refer to Jurisdictional Annexes as directed throughout the balance of this plan section for further details.

Additionally, please note: As part of this second plan update, the contents of this section have been updated based on a review of the 2019 State Plan Section 3 and a coordination call between Atlantic County OEP and the consultant on June 3, 2021, with subsequent follow-up email coordination as needed to ensure that the text reflects progress on activities since last approval in 2016, and the County's desired approach for the upcoming 5-year plan maintenance cycle (2022 to 2027).

Monitoring the Plan

An important step in any mitigation planning process is to document the method by which the CPG will monitor the plan's implementation throughout the five-year plan maintenance cycle (post-adoption). The lead entity in each jurisdiction coordinates with other departments/agencies responsible for implementing hazard mitigation actions identified in the plan in order to maximize the opportunities to implement actions, track progress of actions, identify and address any barriers to implementation of the actions, and to take advantage of grant funding opportunities. Monitoring the plan, therefore, becomes part of the regular function of the office and position to which it is assigned.

[Past Progress \(2016 to 2021\)](#)

The 2016 Plan was approved by FEMA and adopted in March 2016; therefore, Annual Work Progress Monitoring Reports⁴ were targeted for jurisdictional completion and submittal to Atlantic County OEP in March of each year thereafter. The bullets below summarize plan monitoring activities that have occurred since the initial plan's adoption in 2010.

Since 2016, each of the jurisdictions has taken strides toward implementing their hazard mitigation initiatives. Municipal Emergency Manager meetings are held bi-monthly. At each meeting a roundtable is initiated for the municipalities to discuss updates and progress. Annual project tracking and monitoring activities on the Annual Work Progress Monitoring Reports have continued to be hampered by a lack of funds and lack of (and/or turnover of) staff at both the county and municipal levels. Atlantic County OEP did not receive Annual Work Progress Monitoring Reports during Cycle 2 (2016 to 2021). Hurricane Sandy recovery activities continue to require dedication of what are limited staff resources for ongoing aspects of the recovery phase.

² Mr. Jones and Ms. Koptic have replaced the previous plan leads, Mr. Edward Conover and Mr. Don Weger, who are no longer employed by Atlantic County OEP but who lead the plan during its initial preparation and first update.

³ In completing the Statement of Authority to Participate (discussed in Section 1), each jurisdiction designated a primary CPG representative as well as an alternate. For plan maintenance purposes, it is the position title of the person designated as the 'primary representative' who is responsible for shepherding plan maintenance activities.

⁴ As of the 2022 Plan update, these are now called "Annual Project Progress Reports"; however, despite the name change, content is the same.

- 2011 – Project progress was discussed at bi-monthly Emergency Management Coordinators Meetings.
- 2012 – Project progress was discussed at bi-monthly Emergency Management Coordinators Meetings. Progress reports were submitted to Atlantic County OEP by Atlantic City in October 2012.
- 2013 – Project progress was discussed at bi-monthly Emergency Management Coordinators Meetings. Progress reports were submitted to Atlantic County OEP by Pleasantville in January 2013 and by Atlantic City in February 2013.
- 2014 to 2015- As part of the first hazard mitigation plan update, project progress was tracked via Worksheet #5, for all progress made on mitigation projects over the whole of the first planning cycle. Detailed tracking is provided in each jurisdictional annex, and additional information may be obtained by contacting members of the relevant County or municipal JAT as listed in each jurisdictional annex.
- 2016 to 2021 – Municipal Emergency Manager meetings are scheduled bi-monthly. Each meeting a roundtable is initiated for the municipalities to discuss updates and progress. Additionally, as part of the second hazard mitigation plan update, project progress was tracked via Worksheet #5, for all progress made on each mitigation project over the whole of the second planning cycle. Detailed project tracking is provided in each jurisdictional annex, and additional information may be obtained by contacting members of the relevant County or municipal JATs as listed in each jurisdictional annex.

[Approach \(2022 to 2027\)](#)

The plan monitoring approach outlined in the 2016 Plan and shown below was reselected for the next 5-year cycle.

Annual Project Progress Reports⁵ will be prepared by the County and each participating jurisdiction to track the progress of each of their respective hazard mitigation actions. Annual Project Progress Reports will be prepared by the JAT team members listed on the first page of each jurisdictional annex for each participating jurisdiction. The reports will be submitted on an annual basis to both Atlantic County OEP and their local governing body at this same time to demonstrate local progress or changes to-date, beginning one year from the date of FEMA's approval of the Final plan. Atlantic County OEP will maintain a central repository of responses. A blank Annual Project Progress Report is included on the next page⁶. The Annual Project Progress Reports provide an overview of the hazard mitigation action(s), responsible and supporting agencies/entities responsible for implementation, a delineation of the various

⁵ During the second plan update, a change in terminology was implemented for the sake of clarity. What had previously been called "Annual Work Progress Monitoring Reports" are now being referred to as "Annual Project Progress Reports". This was done for two reasons. First, to make it clearer that there is to be one sheet completed per project per year. Second, to eliminate potential confusion between this step and the new format that is now being recommended in the 2019 State Plan for plan evaluation (page C-35 to C-36). This new format, which has been incorporated in the next subsection on plan evaluation, is termed by the State an "Annual HMP Monitoring Report".

⁶ The 2010 HMP identified a FEMA form for annual work progress monitoring. The form in the 2010 HMP represents an abbreviated version of what was used in 2010 HMP. The County reviewed this information on June 3, 2021 and opted to continue its use for the 2022-2027 plan maintenance phase.

project milestones, the current status of the project, any issues that may hinder implementation, and next steps.

Annual Project Progress Reports will be completed by each municipality once per year for each project in their mitigation strategy, beginning one year from the date of FEMA's approval of the Final plan⁷.

⁷ For multi-jurisdictional plans, this is the date of the first jurisdictional adoption of the plan, regardless of whether the first jurisdiction is a county government entity or some other local municipal government.

Annual Project Progress Report

Municipality:		Progress Report Period:		Date Prepared:	
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Mitigation Action Project Title:

Brief Project Description:

Risk Addressed:

Who is responsible for implementing the action?

Contact Person (include name, title, department, phone, email):

Has the project been initiated (check one): yes no

If yes, when?

If no, why not?

List Supporting Agencies and Contacts (if any):

Status (check one): on schedule completed delayed*

* If delayed subsequent to initiation, explain here:

Original target date for completion:

Current estimated target date for completion:

Original cost estimate:

Cost Status (check one): unchanged overrun underrun

If overrun/underrun, explain here:

Anticipated overrun amount:

Anticipated underrun amount:

Description of the Project (fill in table with a description of each phase, if applicable, and the time frame for completing each phase):

Project Milestones (e.g. grant application, approval, design, permitting, construction, etc.)

Complete? (y/n)

Projected Completion Date

Project Milestones (e.g. grant application, approval, design, permitting, construction, etc.)	Complete? (y/n)	Projected Completion Date

Indicator of Success: In most cases, you will describe any damages/losses that have been avoided as a result of the project. Leave blank if project is not completed. In cases where it is difficult to quantify the benefits in dollar amounts, you will use other indicators, such as the number of people who now know about mitigation or who are taking mitigation actions to reduce their vulnerability to hazards.

What was accomplished during this reporting period?

What obstacles, problems, or delays did you encounter, if any?

How was each problem resolved?

What is/are the next step(s) to be accomplished over the next reporting period?

If the action has been completed, were the outcomes as expected?

Other comments:

Evaluating the Plan

After a mitigation plan is formally approved by FEMA and adopted by participating jurisdictions, it should be evaluated on a regular basis in order to track progress and assess the effectiveness of the plan at achieving its stated purpose and goals.

[Past Progress \(2016 to 2021\)](#)

The 2016 Plan was approved by FEMA and adopted in March 2016; therefore, Annual Plan Evaluation Meetings were targeted for March of each year thereafter. The bullets below summarize plan monitoring activities that have occurred since the initial plan's adoption in 2010.

- 2011 – Plan evaluation discussions occurred at bi-monthly Emergency Management Coordinators Meetings.
- 2012 – Plan evaluation discussions occurred at bi-monthly Emergency Management Coordinators Meetings.
- 2013 – Plan evaluation discussions occurred at bi-monthly Emergency Management Coordinators Meetings.
- 2014 – Plan evaluation discussions occurred at bi-monthly Emergency Management Coordinators Meetings.
- 2015 – Plan evaluation discussions occurred at bi-monthly Emergency Management Coordinators Meetings.
- 2016 to 2021 – Plan evaluation discussions continued to occur at bi-monthly Emergency Management Coordinators Meetings.

[Approach \(2022-2027\)](#)

The plan evaluation approach outlined in the 2016 Plan and shown below has been reviewed by Atlantic County OEP and has been modified slightly for the 2022 Plan Update in order to better align with the 2019 State Plan (Section 3, page 3-35).

The 2019 State Plan recommends the use of its **HMP Monitoring Report** as the manner in which each participating jurisdiction will document their annual evaluation of the plan. The Atlantic County OEP reviewed the State's recommended report on a call with their consultant on June 3, 2021 and determined that the County's will follow the State Plan's recommendation and use the HMP Monitoring Report for documenting annual plan evaluations. The State Plan recommends that this step is completed by each participating jurisdiction prior to annual plan evaluation meetings. Therefore, Atlantic County opted to have its participating jurisdictions prepare their respective HMP Monitoring Reports once per year, and turn them in to Atlantic County OEP three months prior to the scheduled Annual Plan Evaluation meeting.

A copy of the Annual Monitoring Report from the 2019 State Plan is included on the next page.



Preparing your Annual HMP Monitoring Report

All Hazard Mitigation Plans have agreed to the provisions of Code of Federal Regulations; Local Mitigation Plan Review Guidance (October 1, 2011); and Element A6 Regulation [§201.6(c) (4) (i)] that states "The plan maintenance process shall include a section describing the method and schedule of monitoring, evaluating, and updating the mitigation plan within a five-year cycle".

The intent of this 4 part supplement is to establish an annual process for jurisdictions to track the progress of the plan's implementation; serves as the basis of the next plan update; and also provides for continued public participation and can reduce the cost and time involved in the formal update of the HMP. This handout outlines and suggests what might be included as you report on progress.

1. Report Format	
The XXX COUNTY Hazard Mitigation Planning Team has monitored activities that have occurred since the 20XX Hazard Mitigation Plan (HMP) approval in its effort to keep the plan current. As noted in the HMP's Plan Maintenance section, Chapter XX, the county will keep track of all changes annually and incorporate these updates into a revised plan document at the end of the five-year plan-update cycle in 20XX.	It identifies: <ul style="list-style-type: none"> Your jurisdiction Your plan The HMP chapter/section on "Plan Maintenance" When the current plan expires
2. What the report should cover	
Please find the attached 20XX supplement which includes updates on the planning process, risk assessment, and mitigation strategy chapters of the HMP in addition to a new hazard profile on hazardous materials releases.	It identifies: <ul style="list-style-type: none"> The date of this supplement The sections of the HMP the annex covers
3. Updates (attached) are summarized below:	
3A Section (1) – Chapter 2: Planning Process: Mitigation Planning Team meetings, agency and representative names (with any changes noted), and summary of resiliency initiatives	It references a specific chapter in the HMP and identifies: <ul style="list-style-type: none"> When the meeting was held Who was there An overview of accomplishments
3B Section (2) – Chapter 3: Risk Assessment: Additional resources/reports that increase our knowledge of hazards as well as hazard events that have occurred since the last annual HMP Update Annex	It references a specific chapter in the HMP and identifies: <ul style="list-style-type: none"> New materials, reports, tools, plans and/or information Events that have occurred
3C Section (3) – Chapter 4: Mitigation Strategy: Mitigation Actions Overview and increases in our abilities to implement mitigation strategies	It references a specific chapter in the HMP and identifies: <ul style="list-style-type: none"> Accomplishments Project status Changes in capabilities
4. Optional Special Features	
4A Assessment (Example: the risk and general strategies for reducing the risk of a hazardous materials release incident.)	Identify changes to special sections unique to your HMP. Other topics may cover: <ul style="list-style-type: none"> Climate change Terrorism
4B Posting – Changes will be posted to our website.	Identify website address,

For More Information, Contact:

Sgt. Bradley Waugh, State Hazard Mitigation Officer

Phone: (609) 963-6900 ext. 6208 Fax: (609) 530-3649 Email: lp6433@gw.njsp.org

Chris Testa, Hazard Mitigation Unit Manager

Phone: (609) 508-6557 Fax: (609) 530-3649 Email: lpctesta@gw.njsp.org

The State Plan recommends that at least one county coordinator meeting per year could become a hazard mitigation plan update meeting, during which the lead jurisdiction (in this case, Atlantic County OEP) will lead the discussion of progress and address key implementation and plan maintenance issues.

The Core Planning Group will convene once per year for an **Annual Plan Evaluation Meeting**. Annual Plan Evaluation Meetings will be led by Atlantic County OEP and will be conducted within three months after each annual batch of Annual Project Progress Reports (see previous "Monitoring" subsection) and HMP Monitoring Reports are due (see previous "Evaluation" discussion). At each meeting, the Core Planning Group will review the Annual Work Progress Monitoring Reports, and use the following 2019 State Plan criteria as points for group discussion to evaluate the effectiveness of the plan at achieving its stated purpose and goals:

Regarding projects:

- Has the hazard mitigation action(s) for which local jurisdiction is responsible been accomplished? If not, why? If so, how?
- Are the responsible agencies/entities responsible for implementation the same?
- Is the mitigation action in process? If so, describe stage of work along with timelines and sources of funding (milestones should be included);
- Were permits or approvals necessary to implement the action?
- Have new projects been identified as a result of recent hazard events?

Regarding incorporation into day-to-day operations:

- How have the actions been incorporated within the organization?
- How was the mitigation duty/duties assigned to agency?
- What issues hinder incorporation or implementation?

Updating the Plan

As part of the process to maintain FEMA mitigation funding eligibility, a plan update must always be submitted to NJOEM/FEMA for their review. This must occur within five years of the plan's approval by FEMA (and during subsequent five-year cycles thereafter).

[Past Progress \(2016 to 2021\)](#)

The 2016 Plan was approved by FEMA and adopted in March 2016; therefore, an updated document was required in March 2021. Atlantic County OEP applied for, and received, FEMA FY 2017 Pre-Disaster Mitigation Program planning grant funds to offset the cost of this second plan update. The County released a Request for Proposals (RFP#202008.3) for consultant services to prepare the updated document. Proposals were due on June 24, 2020. AECOM was approved via County Commissioner Resolution #373 of August 18, 2020 and Resolution #128 of March 2, 2021. A contract was executed in April 2021, with AECOM receipt of a notice to proceed on April 19, 2021. This document represents the County's second update of its hazard mitigation plan.

[Approach \(2022 to 2027\)](#)

The plan evaluation approach outlined in the 2016 Plan and shown below has been reviewed by Atlantic County OEP and has been reselected for the 2022 Plan Update.

The Atlantic County Hazard Mitigation Plan was first approved by FEMA in 2010 and its first plan update went into effect in 2016. This 2022 plan update represents the second required update of the document. Atlantic County OEP has taken the lead on Plan development and updates in the past, and they have opted to continue to do so in the future. Atlantic County OEP shall be responsible for ensuring that the plan is maintained in accordance with all applicable guidance and regulations.

The Update Process Itself. Regardless of whether or not the next plan update is grant funded⁸, the following must occur within five years from the date that the plan is adopted by the first of its participating jurisdictions:

- An updated planning process must be undertaken.
- An updated plan document must be prepared.
- The updated document must be resubmitted to FEMA (through NJOEM).
- The updated plan must be reviewed by FEMA, who will provide formal comments indicating both required and recommended revisions.
- At a minimum, all required revisions must be addressed.
- The revised document needs to be routed back to FEMA, who will review to ensure that all required revisions have been satisfactorily addressed. If so, they will deem the plan “approvable pending adoption.”
- The plan must then be adopted by participating jurisdictions.

Allowing one year for the update process, and one year for the review/approval/adoption process has historically been observed. That having been said, it is recommended that the County initiate each requisite plan update no later than three years after the plan’s approval date⁹. If grant funding is sought, applications should be submitted at the first opportunity following the plan’s approval date (and no later than two years after the plan is approved).

The plan update involves a comprehensive review and evaluation of each section of the plan, and also discusses the results of evaluation and monitoring activities detailed in the Plan Maintenance section of the previously approved plan. Plan updates may validate the information in the previously approved plan, or may involve a major plan rewrite. A plan update

⁸ Funding the Updates. In the past, Atlantic County has sought out FEMA hazard mitigation planning grant funding to offset the fairly significant costs associated with both the initial plan development and each plan update. If the Atlantic County OEP is interested in obtaining grant funds for the next required plan update (which must be completed and readopted in 2027) then a grant application should be submitted for the first opportunity after this 2022 plan update is adopted. This would allow for the possibility of the application not being approved on the first pass, and would allow sufficient time for an alternate approach to be taken within the requisite 5-year window. If grant funding is selected as the primary funding source for any given update cycle, the County should be keenly aware of grant application review times, as well as applicable County procurement rules, when moving forward. It is not uncommon for grant submittal, review, approval, RFP issuance, review of proposals, selection of a contractor, and contract negotiations and contract execution to take one to two years out of the 5-year cycle. In addition, grant funding is not guaranteed so the County should be prepared with a backup funding source for meeting requirements if outside assistance does not materialize.

⁹ After FEMA completes its plan review and determines that all requirements have been adequately addressed, it issues a determination of “Approvable Pending Adoption”. Participating jurisdictions then each move forward with formally adopting the plan. For multi-jurisdictional plans, FEMA considers the plan approval date to be the date of the first jurisdictional adoption.

cannot be an annex referring to the previously approved plan; it must stand on its own as a complete and current plan. Plans are required to be updated to reflect changes in development, progress in local mitigation actions, and changes in priorities. Other criteria considered during the update included:

- if changing situations have modified goals/objectives/actions and/or hazards/risks;
- if additional information is available to perform more accurate vulnerability assessments;
- if local capabilities have changed in a way that impacts jurisdictional ability to implement the plan and the projects within it;
- if it is determined that participating jurisdictions wish to be added to and/or removed from the Plan; or
- if it is determined that the Plan no longer addresses current and expected future conditions.

At the time of each update, Atlantic County OEP shall consult with NJOEM and FEMA for the latest guidance in place regarding plan updates to ensure that the latest criteria are addressed in the update process.

All plan updates will be maintained on the County web site and made available in hard copy at the Atlantic County OEP offices.

Public Participation in Plan Maintenance

As required by FEMA and as emphasized in Section 3 of the 2019 State Plan, the public and other stakeholders must be given opportunities to become involved during the Plan's regular maintenance and implementation. It is important to understand perceptions of the plan's effectiveness and degree of success to help maintain support for the plan and provide accountability for those responsible for its maintenance and implementation.

Public and stakeholder participation in the plan is two-fold:

- During any plan update, specific activities are undertaken by each participating jurisdiction to engage the general public and other stakeholders in the update process itself.
- Separately, during each 5-year plan maintenance cycle, additional opportunities must be provided to continue public/stakeholder participation and engagement.

Past Progress (2016 to 2021)

Atlantic County OEP reports the following progress was made in continued outreach to the public and other stakeholders over the most recent plan maintenance cycle (2016 to 2021):

- Atlantic County OEP will continue to maintain the mitigation planning website and document repositories.

- Each participating jurisdiction will maintain a link on their jurisdiction's web page to the County mitigation planning website, if they have not already done so.
- Atlantic County OEP will prepare an annual fact sheet on the plan. This fact sheet will be submitted via email to Core Planning Group members for posting on community notice boards, at a minimum, and preferably supplemented with distribution at meetings as applicable. Atlantic County OEP will post the fact sheet on the County mitigation plan web site.
- Participating jurisdictions will conduct annual interviews and/or smaller meetings with civic groups, the public and other stakeholders. This will be accomplished through incorporating discussion of the mitigation plan into other regularly attended meetings.
- Participating jurisdictions will consider annual flyers, newsletters, newspaper advertisements, and Radio/TV announcements to supplement annual interviews/meetings, and will implement some or all of these at the discretion of the jurisdiction. At a minimum, the County will issue an annual press release.
- Participating jurisdictions are responsible for keeping track of any comments they receive on the plan, and bringing these forward for discussion at the Annual Plan Evaluation Meetings.
- Beginning in May 2021, all participating jurisdictions conducted regular outreach to the public and other stakeholders regarding plan updates. Their activities are summarized in the Outreach Logs for each jurisdiction, as included in each Jurisdictional Annex.

[Approach \(2022 to 2027\)](#)

As part of the 2022 plan update, during a call with their contractor on June 3, 2021, Atlantic County OEP evaluated the array of activities that was included in the 2016 plan.

As a result of this assessment, and in consultation with Section 3 of the 2019 State HMP, the County opted to carry forward the activities that were in the 2016 Plan.

The array of activities below was ultimately selected by Atlantic County OEP for the next planning cycle (2022 to 2027):

- Atlantic County OEP will continue to maintain the mitigation planning website and document repositories.
- Each participating jurisdiction will maintain a link on their jurisdiction's web page to the County mitigation planning website, if they have not already done so.
- Atlantic County OEP will prepare an annual fact sheet on the plan. This fact sheet will be submitted via email to Core Planning Group members for posting on community notice boards, at a minimum, and preferably supplemented with distribution at meetings as applicable. Atlantic County OEP will post the fact sheet on the County mitigation plan web site.
- Participating jurisdictions will conduct annual interviews and/or smaller meetings with civic groups, the public and other stakeholders. This will be accomplished through incorporating discussion of the mitigation plan into other regularly attended meetings.

- Participating jurisdictions will consider annual flyers, newsletters, newspaper advertisements, and Radio/TV announcements to supplement annual interviews/meetings, and will implement some or all of these at the discretion of the jurisdiction. At a minimum, the County will issue an annual press release.
- Participating jurisdictions are responsible for keeping track of any comments they receive on the plan, and bringing these forward for discussion at the Annual Plan Evaluation Meetings.
- Beginning in 2014, all participating jurisdictions conducted regular outreach to the public and other stakeholders regarding plan updates. Their activities are summarized in the Outreach Logs for each jurisdiction, as included in each Jurisdictional Annex.

Plan Integration

For a participating jurisdiction to succeed in reducing risk in the long term, the information and recommendations of the hazard mitigation plan must be integrated into day-to-day local government operations, as well as into comprehensive plans. Throughout the planning process, partnerships are formed between departments and agencies, and sustained actions between these partners will increase the community's resilience to disasters. "Plan integration" can be thought of as the process whereby each participating jurisdiction will incorporate the mitigation plan findings and projects into other planning mechanisms (local governance structures that are used to manage local land use development and community decision making).

[Past Progress \(2016 to 2021\)](#)

Background. The initial 2010 Plan included an overview of the plan integration requirement and a brief range of example plan integration activities to guide municipalities during the plan maintenance phase. Jurisdictions were made aware that the examples in the 2010 Plan were by no means limiting, and that communities were advised and encouraged to consider plan integration activities outside of the examples included in the 2010 Plan text. The 2010 Plan text was general in nature and did not include details as to which jurisdictions would ultimately undertake which particular plan integration activities during the 2010 to 2015 plan maintenance phase (it stated that plan integration would be undertaken by each participating jurisdiction, via activities including but not limited to the examples that were set forth in the document, but did not specify exactly how or by whom).

In the course of preparing the 2016 Plan update, the approach taken to obtain information from each participating jurisdiction regarding their respective plan integration activities undertaken in the 2010 to 2016 plan maintenance window was to provide each jurisdiction with a worksheet that listed (in tabular form) the range of example plan integration activities that had been documented in the 2010 Plan text, and each jurisdiction was asked to provide feedback to the consultant on which activities they had opted to undertake. These activities could have included items not on the list of example types. Feedback was collected in the form of worksheet tables that were incorporated directly into the 2016 Plan.

Past Progress. In 2021, at the outset of the current plan update process, the planning team was requested by the State to remove the uniform suite of examples approach. Therefore, as

part of the 2021 plan update, jurisdictions were each asked to provide text summarizing their progress on the plan integration activities that they had identified in the 2016 plan, and provide text explaining their plan integration accomplishments to the consultant for insertion into this second plan update.

These jurisdictional responses documenting plan integration activities undertaken during the 2016 to 2021 plan maintenance cycle, as prepared by the County and each community and inserted into the 2021 Plan by our consultant, are included in each Jurisdictional Annex.

Overall, plan integration activities that were ultimately undertaken during the 2016 to 2021 plan maintenance cycle were generally limited, suggesting a need for awareness at the local level to both implement mitigation strategies and monitor progress and overall plan evaluation accordingly. That said, a number of municipalities reported undertaking tangible integration activities including updating local master, capital, and emergency plans to incorporate hazard risk assessment and resiliency, training of staff across multiple departments and disciplines, and collaboration with colleges.

[Approach \(2022 to 2027\)](#)

As discussed above, in 2021, at the outset of the current plan update process, the planning team was requested by the State to steer away from using the previous uniform suite of examples approach. Therefore, as part of the 2021 plan update, instead of each jurisdiction reviewing a list of possible types of plan integration activities and checking off a box for those that it wished to include in its integration strategy (with previously discussed flexibility to add limitless other unlisted options as well), jurisdictions were instead asked to provide text to the consultant describing the plan integration activities that their particular jurisdiction wished to undertake over the next plan maintenance cycle (2022 to 2027).

These jurisdictional responses documenting plan integration activities planned for the 2022 to 2027 plan maintenance cycle, as prepared by the County and each community and inserted into the 2021 Plan by the consultant, are included in each Jurisdictional Annex.