



ATLANTIC COUNTY
W D B
WORKFORCE DEVELOPMENT BOARD



2 South Main Street 2nd Floor Pleasantville, NJ 08232
Telephone: 609.485.0153 Fax: 609.485.0067

February 6, 2024

Attendance: Nandini Singh, Chair Fran Kuhn, Sherrise A. Moten, Jane Satterthwaite, Donna Plemons, Elaine Hawkes , Barba Kozek ,Bob Rynkiewicz

Absent: Minnett Santiago, Gina DeMaio

Mr. Kuhn began the meeting with introductions and review of the November 14th minutes, after a correction on page two the motion was recognized by Ms. Singh, second Kozek, the motion passes.

Ms. Plemons began updating the committee on the Learning Links credit line (\$350) balance for GED testing is \$14.00. She explained that an increase between \$500 to \$1500 is forth coming and will allow more customers per month. Mr. Kuhn will contact Scott S. for a current update. He questioned restoring the balance. Ms. Satterthwaite stated that they check in the system for any updates, they have no specific date when it occurs. Mr. Fata the Fiscal Supervisor can prioritize when he receives the invoices.

Ms. Satterthwaite confirmed the number in the Learning Link primarily came from IDEAL Institute of Technology. They have been working with the customers from Youth Corp over the last two weeks. The private sector numbers are very low (1-2) weekly.

GED results for **January** include 18 examinees, 28 tests with a 64.3 % Passed :

December 16 examinees, 17 tests with a 58.8 % Passed

November 14 examinees, 37 tests with a 64.9 % Passed

January	Learning Link	ACCC	Youth	IDEAL
	3	1	2	8

December	Learning Link	ACCC	Youth	IDEAL
	1	1	2	11

November	Learning Link	ACCC	Youth	IDEAL
	1	3	3	0

Mr. Kuhn questioned the amount of time in the Learning Link, answer 2-3 hours per customer. The L.L. has 20 computers with 16 functioning.

Ms. Kozek provided an update that included information on five new options for testing, that in her opinion will be less difficult. She discussed post testing and old testing options and its validity. Ms.



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Satterwaite questioned if the state invalidates test, will students have to re-test. This can be answered by Mr. Jonthan Cohen. Re-testing was a question after July 1 2024, and if running a test simultaneously will work. Ms. Kozek discussed having an issue with establishing Proctors and the selections of web testing units. ACCC has finally received GED vouchers. The system will allow customers a break down in geometry in 5 areas to assist students. It will also provide a high/low probability of passing. Literacy volunteers have 2 GED achieved; Oceanside currently has no classes.

Oceanside Literacy Project

6 students for GED
6 TANF and/or SNAP
1 EFL gain for 2+ levels
1 section of the GED passed

Supplemental Grant

49 referrals (3 employment services, 7 GA, 15 SNAP, 2 OSY, 8 TANF)
23 enrolled
8 students increased and EFL
1 section of the GED passed.
2 students exited to training

Title 2

Additional funding from NJDOL: \$49,238
ACC: \$34,037
Cape May Tech: \$12,801
Literacy NJ: \$2,400

LOS for Consortium: 455, enrolled 441 which is 97% of contracted LOS
ACC: LOS 312, enrolled to date 356
LVA: LOS 24, enrolled 15

Outcomes

2 students passed GED
22 students received a credential (6 students of the 22 received 2 credentials)

Atlantic/Cape May Consortium received a rating of A+ for FY23. (see attached report)



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Old/ New Business:

Mr. Kuhn discussed the pending contract for Career Services and how we will need written procedures to include information on the Literacy referral process. Ms. Satterwaite will prepare documentation for review which include referrals for the vendors, CASA testing, Youth Corp, and referral to Literacy providers. Ms. Satterthwaite added that the information is included on a shareable document used by the state (DVR), WFNJ and Eligibility.

Ms. Satterwaite inquired about language as a barrier for persons aspiring to become a CDL holder. She experienced several customers that do not speak English and test scores are 1, 2, or level 3. After further discussion English is the only language the test is given in, and Mr. Kuhn stated the individual should be referred to ESL classes. Ms. Kosek agreed to do some research on the matter and report back at the next meeting.

The Chair requested a motion the adjourn, motion by Ms. Plemons and second by Ms. Satterwaite. meeting end at 9:50am.

Next Meeting April 2nd 9:00am

Submitted By:
Sherrise A. Moten
Contract Administrator/ Board Liaison