



2 South Main Street 2nd Floor Pleasantville, NJ 08232
 Telephone: 609.485.0153 Fax: 609.485.0067

Workforce Development Full Board Minutes

June 23, 2022

Attendance: Riaz Rajput (Chair), Fran Kuhn, Dan Kelly, Brian Little (Proxy S. Koch), Jean McAllister, Karen McCormick(Proxy B. Gaba) , Julie Ann Boyle(Proxy C. Titanski), Phillip Guenther, Nandini Singh, Alan Beatty, MaryAnn McGhee Dan Brown, James Drew, Geoffrey Dorsey, Mark Ford, Greg Freelon, Pat Constantino, Steven Stokes, Carol Spina, Jon Schleifer, Paul McClellan, Tim Kreischer, Dan Kelly Thomas Jennings, Kelly DeCurtis, Alex Marino (Proxy D. Kahanov), Claire Millar

Absent: Lillian Smith, Linda Novelli, Neal Bellinger, Dan Konczyk, Max Slusher, Forrest Gilmore, Roy Foster

The Meeting was called to order by the Mr. Rajput, Chair at 9:00am.

All new and re-appointed members were sworn in by Commissioner Amy Gatto. The new members are as follows: Lillian Smith, Thomas Jennings, Dr. Leamor Kahanov, Joe Calio and Michael Pompei. Alan Beatty, Patricia Constantino, Mark Ford ,Phillip Guenther, Paul McClellan, Riaz Rajput, and Jon Schleifer were reappointed for another three-year term.

Mr. Riaz requested a motion to accept the minutes from the March 24th meeting. Motion by Alan B. second G. Freelon. All new members present abstained.

Mr. Kuhn began with a breakdown of the financial report. The program year for PY22. He discussed the carry over in excess of 3-4 million. He explained the extension of PY 21 funds and concluded his report with tabling the financial report due to so members did not have the report in time for the Board meeting. The Chair suggested a fax poll for the approval of the financials. Motion to table the report, motion by Paul M. and second Greg F.

ATLANTIC COUNTY WORKFORCE DEVELOPMENT BOARD

SCHEDULE OF WDB FINANCIAL TEMPLATE

PROGRAM YEAR 2021 - (JULY 1, 2021 - JUNE 30, 2022)

Month Ending 30-Jun-22

ATLANTIC WDB BUDGET SUMMARY
<p><i>Grant Period: 7/01/21 - 6/30/22</i> <i>Report Period: 7/01/21 - 4/30/22</i></p>



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LOCAL AREA Bud/Exps

BUDGET	EXPENSES	BALANCE	YTD %
8,291,646	4,877,042	3,414,604	59%

WDB Bud/Exps

BUDGET	EXPENSES	BALANCE	YTD %
444,940	232,916	212,024	52%

OSO Bud/Exps

BUDGET	EXPENSES	BALANCE	YTD %
7,846,706	4,644,126	3,202,580	59%

ATLANTIC WDB REVENUE SUMMARY

Grant Period: 7/01/21 - 6/30/22

WIOA

WIOA - Adult	1,365,915	
WIOA - Youth	1,468,016	
WIOA - Dislocated Worker	814,785	
WIOA - Prior Year Carry-In	<u>2,065,915</u>	
<i>WIOA Sub-total</i>		5,714,631

WFNJ

WFNJ - TANF	2,547,458	
WFNJ - GA/SNAP	<u>1,194,061</u>	
<i>WFNJ Sub-total</i>		3,741,519

WLL

WLL - Direct Allocation	<u>52,000</u>	
<i>WLL Sub-total</i>		52,000

NJYC



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NJYC - State Appropriation	141,858	
NJYC - TANF	0	
NJYC - WIOA Discretionary	170,142	
<i>NJYC Sub-total</i>		312,000
Other		
Urban Gateway Program	32,000	
Summer Youth Program (SYEP)	184,800	
WIOA OJT-Dislocated Worker	210,000	
<i>Other Sub-total</i>		426,800
<i>WDB Revenue Total</i>		10,246,950 =====

Chairman Report: Riaz expressed the importance of the volunteer services. Our members, as stated in the by-laws should participate in a sub-committee. He asked new members to look at the list of committees. He concluded with the asking the committee to review the By-law changes and updates. He requested that all recommendation for new members be sent to Mr. Kuhn office.

Executive Director report: Mr. Kuhn express the need to get the funds allocated to WFNJ out to the community. He reviewed the CEO/MOU and how it clarifies the relationship between the County Administration and the Board. He explained that we just received our approval from the State Employment and Training Commission, this is a bi-annual process. He expressed that the compliment must be 51% in the private sector category, and we have fallen below that level. A request will be prepared in the form of a resolution to adjust the compliment from 32 members to 36. This effort will ensure that the Board will function effectively if any member steps down. He discussed a visit in 2021 by the federal government that netted a review of the component of WDB and the executive administration and the other side, operation. The WIOA statue states the operation has to be separate and distinct, so right now we have to create fire walls, the separation. The state will be visiting each location in New Jersey to discuss the change. More information to follow.

Mr. Kuhn discussed the subset of OJT and incumbent worker training expansion. The partnership with EHT School and their pre apprenticeship program that they must convert over to registered apprenticeship. He stated that in a year we will really expand this program. He expressed a concern about how we can facilitate resources to a particular population(people with no work experience). We will have a policy in place by September 2022.

Mr. Kuhn discussed community engagement to include the opening of the One Stop Center to the public with CDC guidelines. The partnership with the Family Success Centers is ongoing.

Mr. Kuhn discussed amending the by-laws and its procedures. This will be the first reading and second review. One major change will be to change the length of time on the executive committee to reflect the



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appointment time (3 years) with a one term extension beyond that. We the WDB can not remove anyone from the Board, we can only make recommendations to the County Executive based on attendance. Motion requested on changes Motion by Pat C. second Jim D. Approved.

Mr. Kuhn discussed the performance level at 89.4% and the program should be improving. The youth numbers are low 78.6 %. We are working to improve the numbers with out of school youth.

Literacy Committee: Chair Pat C. stated the Title I funding was cut in half to \$30,000. Mr. Kuhn provided information regarding contracting with Atlantic Cape College. Information on the free public library and how they have digital literacy. The partnership that we are working on and how to increase the numbers for participation.

Youth Investment Council: Greg F. provided an update an award of \$188,000, WFNJ offering jobs for \$15.00 per hour for persons between the ages of 16-24 on TANF. In School Youth program deadline for April and ended with the new mask options at Atlantic Cape. The committee discussed working on youth that are aging out of foster care system. Mr. Kuhn stated the funding with the extension of PY21 money, we can employ more youth from the TANF program.

Healthcare Committee: Alan B. discussed how the Atlantic County Institute of Technology is, discontinuing their LPM program. Atlantic Cape will incorporate a new LPN program. He continued with, the state mortarium will be removed and Atlantic Cape will resubmit for an application with the state to begin the approval process. They need your support.

One Stop Oversight: Mr. Kuhn stated that the committee will be reconfigured. He will be meeting with the County Administration to discuss further steps. More information in September.

Business Development: Mr. Kuhn report included the unemployment rate 7.2% with 9,000 still unemployed. ACEA is looking at second industry to start marketing healthcare. The Borgata (Jim D.) is still looking to hire and has removed vaccine requirement. They are offering job fairs twice a week and have increase starting salaries to 17.50 for cashiers. He confirmed working with the chamber of commerce. Mr. Kuhn stated we are talking about work-based learning also.

Disability Committee : Mr. Kreischer shared, the committee's interest in finding a solution to balancing SSI/SSD payment verses earnings. The Red Blook and Ticket to work was shared with the committee. The committee discussed the reality of losing benefits while having a desire to work. Next meeting will welcome an attorney to provide information.

Membership Committee: Mr. Kuhn discussed the terms that were ending and the new membership that was sworn it. Our workforce development board numbers and the State requirement for a 51% private industry protocol.

Old Business: NONE

New Business: Policy Resolution for the purpose of students going to school either at a technical or community college, to pay out of county expenses of \$2,000. It can be allowable cost for LPN, dental



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assistant, and a welder. Mr. Kuhn requested consideration and a motion to approve the increased amount after a description of the need and the population it will serve. Motion by Alan B. second Jim D. Approved.

Request for a motion from the Chair. Motion to adjourn, motion Paul M. second Pat C.

A special thanks to the Borgata Casino Hotel, Vice Chair Jim Drew, and team for the accommodations.

Respectfully Submitted,

By Sherrise A. Moten

Next Meeting September 15, 2022 8:30am Location: IDEAL Technology Institute