



2 South Main Street 2<sup>nd</sup> Floor Pleasantville, NJ 08232  
Telephone: 609.485.0153 Fax: 609.485.0067  
Atlantic County Workforce Development Full Board Meeting

**WDB Full Board Minutes  
September 15, 2022**

**Attendance:** Fran Kuhn, Riaz Rajput (Chair), John Fata, Sherrise A. Moten Sherwood Taylor(Dr. Barbara Gaba Proxy) Neal Bellinger, Candice Titanski, Forrest Gilmore, Joe Calio, Lillian Smith, Brain Little (Proxy S. Koch), Dan Konczyk, Alan Beatty, Dan Kelly, Pat Constantino, Bob Franklin (Proxy Dan Brown), Alex Marino (Dr. Leamor Kahanov Proxy), Jim Drew, Geoffrey Dorsey, Mark Ford, Joe Calio, Neal Bellinger, Kelly A. DeCurtis, Max Slusher, Forrest Gilmore, Nandini Singh, Anton Franklin (Jon Schleifer Proxy), Paul McClellan, Dan Kelly, Thomas Jennings, Michael Pompei, Candice Titanski, and Maryann McGhee

**Absent:** Steven Stokes, Linda Novelli, Roy Foster

**Minutes of June Meeting:** Riaz R. (Chair) requested a motion to approve the minutes, motion by Paul McClean second by Jim Drew.

The Chair welcomed the new members that were present and thanked them for their efforts to work with the Workforce Development Board.

Mr. Kuhn wanted to thank the host of the meeting, Ren Parikh of IDEAL INSTITUTE OF TECHNOLOGY, Pleasantville location.

Mr. Kuhn began the meeting by reporting that September is National Workforce Development Month, and how with some planning we can celebrate next year. He reported that the One Stop Career Center has been open to the public since July 7<sup>th</sup>. The first floor is open by appointment only, however, the second floor is opened for walk-in customers. Walk in numbers are as follows July 35, August 90.

Mr. Kuhn reported an opportunity for Board members to participate in the GSETA Virtual Conference in October. He explained that NJDOL has established the expectation that within the budget allowance, 1% of overall budget is set aside for professional development.

Mr. Kuhn reviewed the mechanism that establishes a separation between the One Stop Operator, the Workforce Development Board and Career Services. Evaluating the procurement process will be the next steps with an Ad Hoc Committee. More discussion to follow regarding all possible options for this transition.

Mr. Kuhn updated the committee on the required posting to the WDB website of the list of required Policies. All policies will be posted following approval via the Fax Poll.

Mr. Kuhn discussion moved toward work-based learning and on the job training cost/ benefits. He continued with information about not focusing on hospitality, retail, and tourism. He stated that it is very important to diversify the industry in this area , and that includes a 70% wage reimbursement up to



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\$6,000 for On-the-Job Training in industry sectors other than hospitality/retail and tourism. He mentioned the success of the incumbent worker program (20 participants), and credited the CDL training provider, Mike's Driving School, and T. Kreischer assistance. The expectation with an incumbent worker training package is the employer wants to upskill current employees, have the employees increase wages and assist the business in back-filling vacated positions. The executive director also discussed the Transitional jobs targets, the hardest to serve population.

Committee Reports are as follows:

**Healthcare Committee:** Alan B. (Shore) discussed the LPN program is continuing to develop with Atlantic Community College, which will begin a new class in 2023. The state has approved having a class at this location with 120 students pending . Retail pharmacy, they haven't shown any interest in enrolling students. Employment with CNA's are at a low . EMT program is pending but expected to develop with Atlantic Community College.

**YIC:** In School Youth \$174,000 for each awardee. WDB have placed 70 youth in summer program. We have placed 17 youth that are not returning to school. Atlantic City Electric is working with four county high schools, for career opportunities before enrolling in college.

**Membership Committee:** The WDB is pending approval for the board to expand from 32 to 36 members from the County Administration. Mr. Kuhn reviewed the configuration of the state required of 51% complement. Mr. Kuhn shared information about the upcoming By-law amendment including the necessary votes from the Board to make the change. Mr. Kuhn discussed committee membership and how he would like the membership to consider increasing their participation. Finally, he shared information about the election process and how the vote tabled the process until 2023. Mr. Kuhn stated he will discuss future planning during the individual meetings scheduled with all the Board members.

**One Stop Oversight:** Mr. Kuhn reported that the performance report reflected that we are still in the red in several areas, including Youth Credentials and Adult employment 2nd quarter after exit. which is in the fourth quarter report . The after-exit numbers reflection was due to COVID. He anticipates an improvement once the final numbers are reported.

**Business Development:** Mr. Kuhn reported the unemployment rate for September @ 3.7% with a labor force of 129,500 and 4,800 receiving unemployment. Mr. Chait reported that people are coming but not staying in this region. Mr. Stokes(Union) offered information about offshore wind development and how it doesn't look good for employment opportunities in this area. He confirmed that economic development of the project is focused on a larger picture not including Atlantic County.

**Literacy Committee:** Pat C. (Pathway) provided a report that Title II funding was received 797,000 . Atlantic Community College met the LOS goal in English as a Second Language. Title I funding has been



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cut by 50%, from the Learning Link. She mention a one-time funding allocation that will stabilize the program. She credited Charles Muller as an asset to the committee.

**Disability Committee:** Tim K. (Chair) will invite Earth Nieves from the Social Security Administration to discuss limitations while working and collecting benefits. Mr. Kuhn's wanted to stress how important it is to learn exactly how things work for this population. His report also included proving transportation and childcare services to this community. Finally, the committee is planning to reach out to the ARC of Camden to invite a speaker to the next meeting.

**Old Business:** Second Reading of By Law Amendment: Executive Director completed the second reading of the by-law amendment that increased the workforce development board complement from 32 to 36. Reading was completed- motion to approve amended language was made and seconded with unanimous support of the changes.

**New Business:** Proposal to approve two new resolutions-

1) **Resolution #8 8.16.22** Transitional Jobs- Motion requested by the Chair to approve the policy made by Pat Constantino seconded by Paul McClean, one abstention John Schiefer . Motion passes.

2) **Resolution #9 9.15.22** Supportive Services - Increase funding support for cost of transportation to and from occupational training locations- Motion requested by the Chair to approve the policy made by Dr. Phillip Guenther seconded by Greg Freelon, one abstention John Schiefer . Motion passes.

3) After the Fiscal Report by Mr. Fata, the Chair requested a motion to accept the report, Motion by Jim Drew seconded by Max Slusher, one abstention John Schiefer . Motion passes.

Request for Motion by the Chair Mr. Rajput to Adjourn, motion Kelly Ann DeCurtis second Max Slusher meeting concluded at 10:46am. Motion passes.

**Next Meeting held at Stockton University Atlantic City campus.**

Respectfully submitted,  
Sherrise A. Moten  
Contract Administrator/Board Liaison



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**ATLANTIC COUNTY WORKFORCE DEVELOPMENT BOARD**  
**SCHEDULE OF WDB FINANCIAL TEMPLATE**  
**PROGRAM YEAR 2021 - (JULY 1, 2021 - JUNE 30, 2022)**

ATLANTIC WDB BUDGET SUMMARY				
Grant Period: 7/01/22 - 6/30/23 Report Period: 7/01/22 - 08/30/22				
LOCAL AREA Bud/Exps				
BUDGET	EXPENSES	BALANCE	YTD %	
9,619,001	1,962,975	7,656,026		20%
WDB Bud/Exps				
BUDGET	EXPENSES	BALANCE	YTD %	
467,772	90,030	377,742		19%
OSO Bud/Exps				
BUDGET	EXPENSES	BALANCE	YTD %	
9,151,229	1,872,945	7,278,284		20%

ATLANTIC WDB REVENUE SUMMARY				
Grant Period: 7/01/21 - 6/30/22				
WIOA				
WIOA - Adult		1,365,915		
WIOA - Youth		1,468,016		
WIOA - Dislocated Worker		814,785		
WIOA - Prior Year Carry-In		2,065,915		
WIOA Sub-total				5,714,631
WFNJ				
WFNJ - TANF		2,397,458		
WFNJ - GA/SNAP		1,189,061		
WFNJ Sub-total				3,741,519
WLL				
WLL - Direct Allocation		52,000		
WLL Sub-total				52,000
NJYC				
NJYC - State Appropriation		141,858		
NJYC - TANF		0		
NJYC - WIOA Discretionary		170,142		
NJYC Sub-total				312,000
Other				
Urban Gateway Program		32,000		
Summer Youth Program (SYEP)		184,800		
WIOA OJT-Dislocated Worker		210,000		
Other Sub-total				426,800
<b>WDB Revenue Total</b>				<b>10,246,950</b>