



2 South Main Street 2<sup>nd</sup> Floor Pleasantville, NJ 08232  
 Telephone: 609.485.0153 Fax: 609.485.0067  
 Atlantic County Workforce Development Full Board Meeting

**WDB Full Board Minutes  
 December 15,2022**

**Attendance:** Fran Kuhn, Riaz Rajput (Chair), John Fata, Sherrise A. Moten Sherwood Taylor(Dr. Barbara Gaba Proxy) Neal Bellinger, Candice Titanski, Forrest Gilmore, Joe Calio, Lillian Smith, Stephanie Koch, Dan Konczyk, , Dan Kelly, Pat Constantino, Bob Franklin (Proxy Dan Brown), Alex Marino (Dr. Leamor Kahanov Proxy), Jim Drew, Geoffrey Dorsey, Joe Calio, Neal Bellinger, Kelly A. DeCurtis, Max Slusher, Forrest Gilmore, Nandini Singh, Jon Schleifer, Paul McClellan, Michael Pompei, Maryann McGhee and Steven Stokes

**Absent:** Dan Brown, Linda Novelli, Roy Foster, Mark Ford, Alan Beatty, and Thomas Jennings

**Minutes of September Meeting:** Riaz R. (Chair) requested a motion to approve the minutes, motion by Jim Drew second by Michael Pompei, one abstention Jon Schleifer, motion passes.

The Chair requested the financial report . The report was presented by John Fata (Fiscal Officer WDB). (see overview at the end of the minutes). Mr. Fata continued with the contractual information:

**WFNJ Atlantic Cape Community College (Foundation for Success)**

YTD Budget	\$548,346	YTD Expenses	\$104,938.98	YTD Balance	\$443,362.02	19%
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**WFNJ Ideal Institute of Technology**

YTD Budget	\$500,000	YTD Expenses	\$188,195.09	YTD Balance	\$311,84.91	38%
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Mr. Fata discussed the summer youth program and the balance of the WIOA Youth funding is \$998,213.76. The incumbent worker training has eight contracts this year and five contracts from program year 2021. We have four OJT contracts that initiated since July2022.The Individual Training Accounts reflect 21 contracts. Hearing no questions, the Chair requested a motion to accept the report, motion by Maryann McGhee and seconded by Greg Freelon. One abstention Mr.Schleifer, motion passes.

**Chairman’s Report:** Mr. Rajput commented on the performance and the timely reporting from IDEAL Institute of Technology. The Chair welcomed the two new members (Parina Desai of TD Bank and Michelle Soreth of Hard Rock Hotel Casino) that were present and thanked the other members for their continued participation.

**Executive Director’s Report:** Mr. Kuhn yielded due to the special presentation of Stockton University. This presentation was conducted by Alex Marino, Michelle, and Brian. He discussed the AC Summer Experience with the Live, Work, Learn program. He provided information of over 950 students that will be living at the Atlantic City campus. The partner agency pays for the housing for students during the summer, while students receive parttime and fulltime employment including internships. The students



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must be at least a sophomore, should have a certain grade point average with no outstanding financial obligations. The focus of the program is competencies, and work readiness skills while earning college credits. Mr. Romeo Ruddick, spoke about adult educational training for those students that are looking to join the workforce. His focus is on training and looking for a Workforce Development brand to display on new Stockton webpage.

a. **Annual Report** : Mr. Kuhn wanted to thank the host of the meeting, Stockton University, Dr. Leamor Kahanov, Alex Marino and staff for a beautiful location here in Atlantic City.

b. No Governance Update.

c. **Work based Learning** update as reported in the fiscal report.

d. **Community Engagement**: The update included information on the meeting with the LIT Program in Atlantic City and its operation that includes an LOS of 250 students. He discussed the possibility of the WDB working with them in the summer. The WDB/Youthworks program last summer provided services for 70 students, we hope to improve those numbers .

e. **Atlantic City Electric Update**: Mr. Kuhn discussed the Line School completion and the partnership with Atlantic Cape and Atlantic Electric. We are proud of its success and would like to see another program, he stated. The Atlantic City cohort is coming to a completion and the WDB will be providing stipends to all that complete the requirements in A.C. He mentioned the lack of acknowledgment in the Press regarding the Atlantic County Workforce Development Board's funding of the Atlantic City Infrastructure Program and how that needs to be corrected.

f. **Performance Update**: Mr. Kuhn provided an update on the measurable skill gains that were in the red and not in compliance with established performance levels. He indicated that those numbers will be updated for the next meeting. Adult, Dislocated Worker and Youth performance, the numbers have improved and are in compliance. The plan is to improve services with amplified interactions with the public. He acknowledge the Wagner- Peyser program with increased performance percentages and placed them into compliance with performance requirements. (State Office located on the first floor of One Stop). We are working on the Local and Regional Plan as a requirement of WIOA. The deadline is March 31, 2023. We are working with colleagues in the South Jersey Workforce Collaborative on the regional plan. A contract to complete this plan should be awarded by the end of the month.

Mr. Kuhn discussed the draft RFP for the Transitional Jobs proposal, which is a pilot in the amount of \$240,000, a five-month program. He stated it may be extended to a full year program of the pilot is successful.



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### **Committee Reports:**

**Business Report** provided by the Chair Max Slusher: The Chair confirmed that every 20 years the count for available nurses appear to decrease and baby boomers are retiring, this is negatively affecting the market. Mr. Slusher reported that ACEA is working on a 2.2 million aviation automation project (automated airport ground maintenance). He mentioned the \$30,000 Battelle for introduction to aviation and the use of drones class held their graduation for UAV training with the Boys and Girls Club of Atlantic City. He continued, describing the 40,000 sq.ft. land clearance for the second building at the NARTP, that includes the 18- million in funding already contracted for the area and the project is more than halfway completed. He concluded by complementing Atlantic Cape on the completion of the third installation, cyber security (building) in Mays Landing.

**Disability Report:** was provided by Mr. Kreisler. His update included information on the special guest Dawn Hale from the Arc of Camden County. The two-year program of the Employment Network. The program availability in Gloucester, Salem, Bergen, and Atlantic county excluding the Berlin office that is now closed. The discussion offered information on the referral to the state program and Ms. Titanski's DVR office. Ms. Stolzenberg shared information on "Stop the Stigma" campaign a mental health initiative for the workplace.

**Health Report** provided by the Chair Alan Beatty. NO MEETING DUE TO WEBEX ISSUES.

**Literacy Report** was provided by the Chair Pat Constantino. She stated that people feel more comfortable working within their own community for services. The Learning Link has been struggling with the HSE and CASAS (GED) testing procedures. Alternatives are limited and updates will come from Jane Satterwaite in the future. ESL services have been in demand at the Family Success Centers, contract pending.

**Membership** Cancelled until further notice.

**One Stop Oversight:** Mr. Kuhn reported the three-month review of Employment Services from the state. The Work based learning contracts (four), apprentice contract (six). Provided the update for the Families with Dependent Children Program. He discussed the new partnership with the LIT Program and the completion of the grant application that will support 200 youth in Atlantic County. He concluded with information of the ongoing RFP process for procurement and how this process will affect only 14 employees not 42 as originally reported.

**Youth: YIC** report provided by Greg Freelon Chair: IDEAL reported of 30 job openings, for youth and adults. The Boys and Girls Club's reported they have 29 enrolled in the Career Exploration Program. The



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Youth Corp has 12 enrolled and , 2 completed driver’s license testing and passed the driving test, 8 students will be testing for the high school equivalency next month, the program continues to work with the students after program ends.

**ATLANTIC COUNTY WORKFORCE DEVELOPMENT BOARD**

**SCHEDULE OF WDB FINANCIAL TEMPLATE**

**PROGRAM YEAR 2021 - (JULY 1, 2021 - JUNE 30, 2022)**  
**MONTH ENDING OCTOBER**  
**2022**

<b>ATLANTIC WDB BUDGET SUMMARY</b>			
<i>Grant Period: 7/01/21 - 6/30/22</i>			
<i>Report Period: 7/01/21 - 10/31/22</i>			
<b>LOCAL AREA Bud/Exps</b>			
BUDGET	EXPENSES	BALANCE	YTD %
9,619,001	1,962,975	7,656,026	20%
<b>WDB Bud/Exps</b>			
BUDGET	EXPENSES	BALANCE	YTD %
467,772	90,030	377,742	19%
<b>OSO Bud/Exps</b>			
BUDGET	EXPENSES	BALANCE	YTD %
9,151,229	1,872,945	7,278,284	20%
<b>ATLANTIC WDB REVENUE SUMMARY</b>			
<i>Grant Period: 7/01/21 - 6/30/22</i>			
<b>WIOA</b>			
WIOA - Adult		1,365,915	
WIOA - Youth		1,468,016	
WIOA - Dislocated Worker		814,785	
WIOA - Prior Year Carry-In		2,065,915	
WIOA Sub-total			5,714,631



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<b>WFNJ</b>		
WFNJ - TANF	2,397,458	
WFNJ - GA/SNAP	<u>1,184,061</u>	
<i>WFNJ Sub-total</i>		3,581,519
<b>WLL</b>		
WLL - Direct Allocation	<u>52,000</u>	
<i>WLL Sub-total</i>		52,000
<b>NJYC</b>		
NJYC - State Appropriation	141,858	
NJYC - TANF	0	
NJYC - WIOA Discretionary	<u>170,142</u>	
<i>NJYC Sub-total</i>		312,000
<b>Other</b>		
Urban Gateway Program	32,000	
Summer Youth Program (SYEP)	184,800	
WIOA OJT-Dislocated Worker	<u>210,000</u>	
Atlantic City Electric Funding Agreement	1,378,510	
<i>Other Sub-total</i>		<u>426,800</u>
<i>WDB Revenue Total</i>		<u>10,086,950</u> =====

Respectfully submitted,

Sherrise A. Moten

Contract Administrator/Board Liaison

**NEXT MEETING JUNE 6<sup>TH</sup> LOCATION TO BE ANNOUNCED**