

2 South Main Street 2<sup>nd</sup> Floor Pleasantville, NJ 08232 Telephone: 609.485.0153 Fax: 609.485.0067 Atlantic County Workforce Development Full Board Meeting 9am September 13, 2018

## Attendance

Alan Beatty	Dan Brown	Michelle Carrera	Pat Constantino	Jim Drew
Mark Ford	Barbara Gaba	Phillip Guenther	Ellen Hohmann	Dan Kelly
Rick Lovering	Paul McClellan	Erick Reynolds	Claire Millar	Amy Gatto
George Pluwa	Fran Kuhn	Latoyra Smith	Marian Woodson	Rhonda Lowery
John Fata				

## Minutes

The meeting was called to order @9:11am by Jim Drew. A motion was given by Alan Beatty to approve the minutes from the previous meeting and was approved by the Board.

## Financial Report

PY18 we started with a budget of \$8.7 million with \$3.5 million left with minimal expenses. AC Electric Grant funding amount is \$1,470,000 with an allocation of \$870,000. ACE agrees to provide Workforce Development an additional annual amount of \$100,00 each year for a six-year term totaling \$600,000. The allotted amount is \$10,000 per class with each class holding 12-15 participants which equals to one class per year.

Adult Training grants are as follows: PY17- 373 enrolled 288 completed 105 employed 80 training related PY18- 29 enrolled A motion to approve the financial report was made by Alan Beatty and second by Rick Lovering. The Board approved this report.

## **Executive Director Report**

There were no update regarding SETC however it will be given during the December meeting. We are partnering with ACCC with the two of the classes for the ACE grant. Info session dates for this grant will be shared with you once it is finalized. The first class is the WISE class specifically for women and the second is the math that will prepare the participants to take the test that is a requirement of AC electric in order to become an employee. We are looking to partner with ACIT for the Line School. We will need to re-do the curriculum for this class. We are also going to look into other utilities agencies to partner with them for placement once the training is complete. Our certification for the Board is due and we are gathering the information to submit. Should there be any documentation missing it will be brought to the Board for clarity. Our AC satellite office is now ended and a report will be forthcoming. Eric Reynolds asked that a satellite be set up in the AC County building as this is a necessity. Rhonda Lowery will check and inform the Board. The parking lot issues has not been resolved. The legal team will be going to court as the owner of the land connected to the County's is making it difficult to proceed. The performance measures OSOS data is an issue; we are submitting a letter to the State in hopes that it is corrected.

**Committee Reports** 

Alan Beatty- the staff to patient ratio is changing for CNA's therefore the Healthcare Committee is working together on this issue to. According to Alan Beatty Healthcare Committee Chair, the committee is discussing ways to functions and work within this newly passed Bill. There are approximately 150 openings for CNA's in Atlantic County.

Pat Constantino- the literacy committee is working to resolve the Test of Adult Basic Education (TABE) test issue. Grade level 9-10 will be replaced with grade level 11-12 which will make it a 5-hour test.

Rhonda Lowery- an RFP will go out in April of 2019.

The Membership committee- there are no vacancies at this time for the Board. Officer nominations will be in the spring of 2019. Rhonda Lowery suggested that since we do the secretary and treasury report in house that we discontinue those two areas. Dr. Barbara Gaba suggested that we continue with the treasury and secretary. The Board decided to continue in the same procedure.

Youth committee is working to get more apprenticeship since it is on the rise.

Candace Titanski- the Disabilities committee will host the annual brunch on October 10, 2018.

No old business

New business Approval of the Disabilities brunch.

Welcome Freeholder Amy Gatto

Adjourned 10:30am