

Atlantic County Workforce Development

Atlantic County WDB
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Atlantic County WDB Full Board Minutes

June 23rd 2016

Atlantic Cape Community College Rm. #297 City Campus

Members:

Earl Axelson

Patricia Constantino

Mark Ford

Dr. Pete Mora

Eric Reynolds

Spencer Hamilton

Dan Kelly

Richard Lovering

Anthony Pezullo

Nalordeiro (proxy)

Ellen Hohmann

Kim Ward (proxy)

Stephanie Koch

George Plewa

Freeholder Risley

Joe Kelly

Fran Kuhn

Paul McClellan

Riaz Rajput

Elizabeth Denham

Staff:

John Fata

Alicia Oatman

Call to order 9:09am

Introduction of members

Riaz R. approved minutes from the previous meeting and second by Dan K. and Eric R.

Re-Organization ceremony- Freeholder John Risley gave a statement of importance along with a thank you to all of the members of the Board for their hard work. Freeholder Risley also commended the graduation efforts for our customers. All re-appointed members were installed as follows:

Treasurer- Joe Kelly (replacing Dr. Mora)

Secretary- Stephanie Koch (replacing Peggy Quinn)

Chair- Riaz Rajput

V.P. - There is an inquiring regarding this vacancy and we awaiting the response

Members were sworn in by Freeholder Risley. A motion to approve officers was given by Eric R. and seconded by Dr. Mora.

Rhonda L.- Members Committee Chair Peggy Quinn (Cape May Resident) will not continue on as the chair of this committee. WE do appreciate all her efforts and support throughout the years. Rick Lovering will be the new chair for this committee and is seeking members to join. Eric Reynolds will be the new chair for the Oversight Committee replacing Rosalind Kincaide also this committee is asking for members to join to ensure that rules/policies for WIOA are in order.

Riaz R.- States: Thank you for the confidence in me as the chair and thank you to all members of the Board.

John F.- Financial report given. The contractual agreements are low however keep in mind that this is the last report as Atlantic Cape May. \$3.7 million went out in contracts. An itemized breakdown of expenditures was reported and a detail report will follow when we receive the new budget funds. (see attached report) Riaz R. states that 2015 is up to 5/31; will there be a big change? John F. explained that it will go up after customers are employed. Ellen H. asked if this is due to the economy, the concern is that the #'s will continue to fall. John F. responded stating that as enrollment continues monies are used from last year's budget. 39% is equivalent to this year's 60%. Fran K. also added that 380 vs. 621 got employed so the true picture will be complete next year. Paulette M. from PRN Training states that the report shows 12 customers trained however she states that 47 customers were trained and 41 were employed. Rhonda L. explained that John F. #'s and the current #'s are used as we get our funding however at the end of the financial period it will reflect. Joe K. recommended that performance should be pulled from the financial report. A performance report should be separate. John F. responded that we will look at liquidation. Joe K. also stated that we must strategize to have no loose funds; I recommend we focus on that over the next 3 months. Our economy is low therefore we should advocate to keep funds and or get increased funds. Rhonda L. states that reports were taken into consideration.

A meeting was set to strategize however only 2 members showed. But we will attempt to meet again. Joe K. states that Board must be engaged and Rhonda L. further added that the unused funds will be returned on or by 12/4/16 as per the State. Karen Hoffman from North Cape Center asked if the monies could go to CNA Training and Certifications. Fran K. states that strategy needs to be with Trenton regarding funds. Call in's were done for NEG from October-March 2015. Joe K. states that this should be presented to Trenton on behalf of the Board and Fran K. agrees that the Board may have an impact. Dr. Mora will contact the legislators once the strategy is complete. Tony P. suggested that we take advantage of training to help assist the community. Mark F. states that working with the homeless population it is hard to get the information to assist them. Case Mgr. need to be informed so he asked that our Case Mrg.'s meet with the Board to inform us of the trainings. Tony P. asked if there is someone to lead this and Rhonda L. responded that a Bid will have to be put out if this is what the Board decides to do. Legally it has to be done this way but if anyone here wants to take the lead we welcome it. Karen H. says that she will volunteer to assist and will also give information on openings for employment. Spencer H. stated that we should create a web site. Riaz ask that anyone that would like to volunteer to lead please contact Rhonda. Eric R. requested that a letter of notification be put together and sent to the Board.

Eric R. made a motion to have the Financial Report approved; Tony P. seconded.

Riaz R.- Thank you Cape May for the years of service to Atlantic County. As we are now a certified WDB a standalone county.

Administrative Report:

Rhonda L. thanked all committees for their assistance. This is a great opportunity to focus on Atlantic County. We also take this time to thank Stacy Forman for her hard work as the Contract Administrator. The high school graduation was hosted by ACCC and it was great. Success stories were given. Fran K. and Ellen H. are to be commended for the work that went into it. Certificates were issued; our youth graduation will be held on 6/29/16 at the Chelsea Hotel and 31 youth will receive diplomas. The State evaluated Atlantic County and recommended the following: (get this info from Rhonda) This is a great opportunity to focus on Atlantic County.

Elizabeth D.- requested that the Board approve and support the Disabilities Award Ceremony which will be held on October 5th 2016 at the Atlantic City Country Club. The total cost is \$2632 however Community Quest is sponsoring \$500 therefore the Board is asked to sponsor \$2132. The financial breakdown is as follows:

- Breakfast \$1275 (\$17 per person x's 75 people)
- Sales Tax \$89
- Service Charge \$268
- Interpreter \$500 (in the event an attendee requests)
- Projector & screen \$200
- Awards \$300

The total cost depends on the number of people that attend. The cost per person is based on an attendance of 75. Registrants will pay a registration fee of \$15 which will reduce the request.

Ellen H. made a motion to approve and Eric R. seconded.

New Business:

CNA/Healthcare is requesting that the educational level requirement go back to a score of 7th grade level. The level of 10th grade level is making it difficult for consumers. Ellen H. suggested that the Healthcare Committee vote on this and Rhonda L. has contacted that committee. Norma and Candace T. has sponsored people with low scores for training of CNA. Rick L. stated that we need to be open to lowering the scores however this vote should not take place today. George P. does not support raising the scores because customers may not want to be promoted to another position with a low score.

Healthcare Providers:

Iris Drakett Crest Haven- has the following positions open: 11 FT CNA positions and 5 PT positions. We are spending/losing money due to high score requirements. We are understaffed and there are less people going to training.

Diane Jones Director of Nursing Meadowview- enrollment is low and overtime is too high due to a shortage of CNA. The need is extreme.

Karen Hoffman Genesis Cape May- there are 10 positions open and the high scores are stifling employment.

Kerri Taylor DePaul Healthcare- the positions are hard to fill and training is crucial. Raising the scores is what is hurting lateral moves from within. Atlantic County is in desperate need of CNA'S.

Eileen Dembling Allied Healthcare- This training and scores are important however scores need to be lowered.

Paulette Mayo PRN Training- 50 jobs are open but we have 1 student. The training is here but we need students. Medical Assistants are turned down but CNA'S are necessary.

Rick L. states that the Healthcare Committee will meet on 7/14/16. A fax poll approval should be done and some of the employers need to attend this meeting. Rhonda L. suggested that the level be suspended until we can see where customers are with getting into training. Stephanie K. asked that we look at other models such as Philadelphia, Camden, etc. to see what their scores are. Riaz asked that the vendors/employers attend the Healthcare meeting for further discussion. Eric R. motioned to suspend the level and Fran K. seconded. Rick L. will also suspend the levels.

Adjourned 10:47am