



2 South Main Street 2nd Floor Pleasantville, NJ 08232
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Literacy Committee Minutes

March 1, 2022

Attendees: Chair Pat Constantino, Fran Kuhn, Sherrise A. Moten, Dan Adams, Nandi Sing, Barbara Kozek, Paul McClellan, Michelle Plemons

Absent: Dr. Phillip Gunther, Bob Rynkiewicz

The meeting was called order by Chair Pat C.

The minutes were approved with a Motion by Barbara K. Second Nandini S. No discussion No opposition nor abstentions.

Partners report:

Dan began the meeting with update about the Hi-set system that has been set up with the assistance of Michelle P. During the month of January Dan reported that Literacy Unit tested (1) one person for (1) one exam. February 72 test preformed with 20 individuals. The initial testers were 66 and five were re-tester.

The Chair inquired about the availability and schedules. Dan's response directed the committee to the web site. He shared that preset the availability is scheduled and is up on the website. The students can go online and pick their tests. The Literacy Unit is very flexible and willing to work with the students.

Kozek reported during the month of February, she had six students test with passing scores. The majority the students tested with 10-13's which is outstanding. She confirmed that they are Title II students, with a couple supplemental.

Pat C. Chair wanted to know if we are doing better the Hi-set. Kozek's stated it was absolutely based on the response from the students who confirmed the testing was not difficult and they could comprehend the material. The students did not feel the same about the Hi-Set.

Dan confirmed that CASA has slowed down to 40 test January and 47 in February. He attributed the internal computer issues that slowed down the system. Since the system has been repaired.

CASA test administered 87 year- to- date. Last year test 879 administered.

Title II:

Contracted LOS: 442, we have enrolled 436 or 99% of our LOS
48 students have received a credential for 76% success rate.
Measurable skills gain is 48.4%



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Supplemental Grant:

34 enrolled.

3 completed

2 referred to WLL/HSE

1 referred for AC Electric Training

3 entered employment.

Mr. Kuhn reported the Unemployment Staff will be returning to work March 28, 2022 and will be scheduling 50 people a day. Also confirming the letters from the Work Activity Unit, were mailed to mandatory voluntarily non sanctioned customers. He confirmed everything is confirmed through the Governor's Office, therefore we have no real answer regarding penalties.

Finally, Dan confirmed testing with Hi-set Monday's and Wednesday and CASAS on Tuesday and Thursday or until staffing changes.

Old Business: None

New Business: An announcement was made that Re-Employment Orientations would resume during the next month (April).

Meeting was concluded at 3:05pm

Motioned by Barbara Kozek and seconded by Dan Adams.