



Literacy Committee Meeting  
Atlantic County Workforce Development Board  
April 19, 2022

**Attendance:** Francis Kuhn, Exe. Dir., Barbara Kozek, Nandini Singh, Dan Adams, Paul McClellan, Donna Plemons, Robert Rynkiewicz, Sherrise Moten and Pat Constantino, Chair.

**Absent:** Dr. Phillip Guenther, Dr. Barbara Gaba

The meeting was called to order by the Chair Ms. Constantino at 2:34 pm. Minutes from the March 1, 2021 meeting, which were previously emailed for review and consideration. Ms. Kozek offered a motion to approve the minutes and seconded by Nandini Singh were unanimously approved.

Dan Adams introduced Michelle Plemons as the new chief examiner for the high school equivalency test. Dan and Michelle indicated that the transition to Hi-Set has been very smooth with limited issues related to internet connections. Dan Adams and Michelle Plemons reported that the test site has provided 72 sub-tests for 20 individuals. 66 were initial tests and 6 were re-test. Michelle explained the scheduling process, indicating that Mondays and Wednesdays are the main days, but other days will be available if they cannot get in on either Mondays and Wednesdays. She stated that the system has liberal availability for either of those days. She reported that testing days have anywhere from one to 6 test subjects.

Barb Kozek reported that she is seeing good results from the Hi-Set test and the at students are much more comfortable with the Hi-Set format.

Barb also stated that the CASAS testing has been very busy with the college, including two evening sessions to meet the consumer needs.

The community college is open to walk in traffic. The One Stop is still open by appointment only.

Barb Kozek also stated that for Title II, they are near capacity and will make their level of service and performance measures for the year look very good.

Nandini Singh asked about the ESL classes. Barb Kozek explained the requirements and process for the ESL.

Supplemental program includes 34 students enrolled.



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Ms. Constantino indicated that the testing in other areas was at a premium so if there are available slots, she would like to refer additional people to fill those slots. She understood that the numbers would be small.

Introductions- Mr. Kuhn introduced Robert Rynkiewicz, Director, Atlantic City Free Public Library, as the newest committee member of the Literacy Committee. Bob provided the committee with an overview of the Digital Literacy grants and other services being administered by the Atlantic City Free Library. The library is administering CASAS for Library program participants and on site tele health pads for medical appointments.

Fresh Start Program provides a social worker on Wednesday for the public that are newly released from prison.

Mr. Kuhn provided information regarding the County's initiative to decentralize services and testing explaining that all the Family Success Centers in Atlantic County including, Acenda and Atlantic Care in AC would be alternate locations for the WFNJ team to get out in the community to provide services.

Tatianna DaGrosa- questioned if we could provide services to undocumented. Mr. Kuhn answered it would be just to share information, until they are documented they cannot take advantage of our services.

**Partner Updates**

Dan Adams reported on the Learning Link remedial work room that provides 6-12 grade level assistance. The program has administered 107 individual exams 63% passed. He credits the increase with Hi-Set verse Task Exam that the Title II students are successful.

Michelle reported:

Feb 20 Test	<b>Hi-SET:</b>	Feb 58.5%	<b>CASAS:</b> Jan 40 test
March 23 Test		March 74.4%	March 93 test
11 Testers		April 70%	

Barbara Kozek reported that ACCC has (47) forty-seven enrolled in the program and three are employed. ACCC passing success rate is 67% with one credential. She included the Title II funding has not been allocated to date.

**Old Business:** Concluded

**New Business:** None



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The meeting was adjourned at 3:10 with a motion from Barbara K. and seconded by Dan A.

Next Meeting July 19, 2022.