



2 South Main Street 2<sup>nd</sup> Floor Pleasantville, NJ 08232  
Telephone: 609.485.0153 Fax: 609.485.0067

Literacy Committee Meeting  
Atlantic County Workforce Development Board  
August 2, 2022

**Attendance:** Francis Kuhn, Exe. Dir., Barbara Kozek, Charlie Muller, Jane Satterwaite, Donna Plemons, Robert Rynkiewicz, Nandini Singh, Paul McClellan, Sherrise Moten and Pat Constantino, Chair.

**Absent:** Dr. Phillip Guenther, Dr. Barbara Gaba, Carol Spina, Nandini Singh

The meeting was called to order by the Chair Ms. Constantino ( Pathway) at 2:40 pm. Minutes from the April 19, 2021 meeting, were previously emailed for review and consideration. Ms. Kozek offered a motion to approve the minutes and seconded by Jane Satterwaite were unanimously approved with Charlie Muller abstaining.

**Partners reports**

**Learning Link-** Jane provided a report on Learning Link activities from last program year noting that 37 students were enrolled, four obtained their HSE, eight recorded a Measurable Skills Gain and six achieved educational increases that allowed them to enter employment/training while another seven were now able to enroll in post-secondary education.

In addition, continued funding for the Learning Link was discussed by Mr. Kuhn who reported that there was a 50% reduction in funding for this literacy component. Mr. Kuhn explained that as the need for these services are documented and also required for WIOA compliance, that Title I funds would be utilized as the primary source of funding for the Learning Link during PY22-23. He further explained that this was possible as he was able to craft this as part of the interlocal agreement with ACCC that would blend Title II funding with the use of these one-time Title I dollars. The \$30,000 will fund 20 slots over the course of PY22-23. A copy of the agreement was previously emailed to committee members and is being sent as an attachment to these minutes.

**HSE Testing-** Michelle Plemons reported that in the period of April through June, 107 individual tests were administered with 48 tests successfully scored for a 68.4% Pass rate.

**ACCC-** Barbara Kozek reported on the state of funding and level of Service for Title II programing. Barb Kozek reported on Title II program funding, plan, progress and provided statistics.



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**ABE, ESL and Integrated Education.** Barbara advised that one Integrated Education session was recently completed, graduating 5 students. She also talked about the trainings made available by CRDA for those who live in AC or work in the Casinos.

**Title 2 funding FY23: \$797,732 will fund**

8 ESL classes, (4am/4pm) levels 1,2 and 3  
7 College Pathways ESL classes, am/pm  
AM & PM Adult Ed class, 4 days a week and  
AM & PM HSE class morning/afternoon and evening 3 times a week

**Title 2 outcomes for FY22**

Contracted LOS: 442, served 490  
Met 4 of 6 EFL's for ABE and 6 of 6 EFL for ESL  
76% of those enrolled (47 students) received an industry recognized credential  
31 received their high school equivalency

**Supplemental Grant FY 22**

Referred: 54  
Enrolled: 44  
18 completed  
1-WLL  
3 training  
14 employment  
18 went up at least 1 EFL

**Old Business:**

Mr. Kuhn reported the One Stop Pleasantville Office is open to walk in traffic and that there is no need for an appointment to utilize county services (2<sup>nd</sup> Floor). He did however report that the State services available on the 1st Floor were available by appointment only .

Bob Rynkiewicz, Director, Atlantic City Free Public Library, announced that the Library has submitted several new grant applications that would expand the digital literacy education offerings at the library (e.g. to assist Seniors with the operations of cellphones and tablets). He explained that as the result of the receipt of additional funding the library has been receiving, will now staff 5 persons in the library that is dedicated to multiple areas of digital literacy including Basic Computers through Microsoft Office Certification programs.

**New Business: None**

The meeting was adjourned at 3:15pm with a motion made by Jane Satterwaite (Learning Link) and seconded by Barbara Kozek (Atlantic Cape).

Next meeting: **November 16, 2022 2:30pm**

Submitted By: Chair Pat Constantino