



2 South Main Street 2nd Floor Pleasantville, NJ 08232
Telephone: 609.485.0153 Fax: 609.485.0067

Literacy Committee Meeting
Atlantic County Workforce Development Board
November 16th, 2021

Attendance: Francis Kuhn, Exe. Dir., Barbara Kozek, Nandini Singh, Ken Olivenbaum, Carol Spina and Pat Constantino, Chair.

The meeting was called to order at 2:35pm. Minutes from the August 24th, 2021 meeting were circulated for review. Ms. Kozek offered a motion to approve the minutes and seconded by Nandini Singh and unanimously approved.

Partner Updates:

Fran Kuhn opened the meeting with announcements and updates:

- Marion Woodson is no longer the One Stop Operator.
- Sherrise Moten joins us as the new Contract Administrator, kudos to Sherrine for her major contributions to the recently completed annual report.
- Review of membership noting departure of Stephanie Cook and Joe Ingemi from the Literacy committee.

Ken Olivenbaum, Chief Examiner, provided updates on CASAS testing advising the committee that rescheduling of test for those who are calling in sick for their original appointments continues to be an issue. Ken is attempting to work with students who are in this situation.

Ken advised the committee that the use of TASC for HSE test would end on 12/31/2021. He further stated that of the two choices that remain, Hi-Set and Pearson Vue, and that Dan Adams is presently working with Hi-Set to ensure that the transition is complete by the end of the year so there is no interruption in HSE testing.

Ken's final announcement was that he was retiring as of December 31,2021.

Barb Kozek reported on Title II program progress and provided statistics. – ABE, ESL and Integrated Education. She advised that one Integrated Education session was recently completed graduating 5 students. She also talked about the trainings made available by CRDA for those who live in AC or work in the Casinos.

A discussion ensued regarding Atlantic City Library's pursuit of a new RFP to provide Introduction to Computers and Computer Basics. This program will start in January 2022. This will add to the other job readiness programs available at the library. While Work-first New Jersey's work activities are presently



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voluntary, AC library program have had 27 computers. Robert Rynkiewicz, Director at the library will be invited to our next meeting and hopefully will consider participation on this committee.

We had no other new business to introduced, a motion for adjournment was made and seconded (Barbara, Ken) and the meeting was adjourned at 3:17PM.