

# ATLANTIC COUNTY BOARD OF COUNTY COMMISSIONERS

Stillwater Building  
201 Shore Road, Northfield, New Jersey 08225  
and via Cisco Webex Video Conferencing

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## Minutes of Meeting March 21, 2023

### CALL TO ORDER

A regular meeting of the Atlantic County Board of County Commissioners was called to order by Chairman John Risley at 4:00 p.m., Eastern Standard Time, on the above-mentioned date, in the Stillwater Building located at 201 Shore Road, Northfield, NJ and via Cisco Webex Video.

### OPEN PUBLIC MEETING STATEMENT

Statement of Open Public Meeting Compliance: Pursuant to the Open Public Meetings Act, Chairman Risley announced that adequate notice of this meeting, as required by said Act, has been published in *The Press of Atlantic City*, and mailed to *The Current* and *The Hammonton Gazette*; posted on the bulletin boards at 1333 Atlantic Avenue, Atlantic City, the Stillwater Building, 201 Shore Road, Northfield and the County Clerk's Office in Mays Landing.

### PRAYER, MOMENT OF SILENCE AND FLAG SALUTE

The prayer was offered by Commissioner Balles followed by the flag salute led by Chairman Risley.

A moment of silence was held for Aquilla F. Formica, former Chairman Frank Formica's mother.

### ROLL CALL

The following roll call was recorded: PRESENT: Balles, Coursey (arrived at 4:03p.m.), Dase (arrived via Webex at 4:05 p.m.), Fitzpatrick, Gatto, Kern (via Webex), Parker and Risley. ABSENT: Bertino.

### MINUTES OF MEETING March 7, 2023

Commissioner Gatto moved and Commissioner Coursey seconded a motion to adopt and dispense with the reading of the March 7, 2023 minutes.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Coursey, Fitzpatrick, Gatto, Kern, Parker and Risley. NAYS: None. ABSENT: Dase.

### PRESENTATION

Recognizing Women's History Month by the Atlantic County Commission on Women.

### BOND ORDINANCE NO. 1 FIRST READING Bond ordinance providing for various 2023 capital improvements and the acquisition of various capital equipment by and in the County of Atlantic

Commissioner Gatto moved and Commissioner Balles seconded a motion to introduce on first reading Bond Ordinance No. 1-2023 providing for various 2023 capital improvements and the acquisition of various capital equipment by and in the County of Atlantic, State of New Jersey; appropriating \$27,475,000 therefor and authorizing the issuance of \$26,101,000 bonds or notes to finance part of the cost thereof.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley. NAYS: None.

### BOND ORDINANCE NO. 2 FIRST READING Bond ordinance providing for various capital improvements for fiscal year 2023 by and for the Atlantic Cape Community College

Commissioner Balles moved and Commissioner Gatto seconded a motion to introduce on first reading Bond Ordinance No. 2-2023 providing for various capital improvements for fiscal year 2023 by and for the Atlantic Cape Community College; appropriating \$3,620,000 therefor and authorizing the issuance of \$3,620,000 bonds or notes of the County of Atlantic, State of New Jersey, for financing such appropriation, the principal of and interest on the aggregate principal amount of which will be entitled to state aid, pursuant to Chapter 12 of the Laws of New Jersey of 1971.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**CAPITAL ORDINANCE NO. 1  
FIRST READING**

**Capital ordinance providing for various capital improvements, equipment and furnishings, in and for the County of Atlantic**

Commissioner Coursey moved and Commissioner Gatto seconded a motion to introduce on first reading Capital Ordinance No. 1-2023 providing for various capital improvements, equipment and furnishings, in and for the County of Atlantic, State of New Jersey; and appropriating \$4,303,655 from the capital improvement fund and/or the capital surplus fund to pay for the cost thereof.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 124  
FIRST READING**

**Introduction of the 2023 Atlantic County Budget**

Commissioner Coursey moved and Commissioner Gatto seconded a motion to introduce on first reading the 2023 Atlantic County Budget.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Gatto, Kern, Parker and Risley. NAYS: None. ABSTAINED: Fitzpatrick.

**RESOLUTION NO. 125  
FIRST READING**

**Atlantic County Public Health Agency Annual Budget Notice 2023**

Commissioner Coursey moved and Commissioner Gatto seconded a motion to introduce on first reading the Atlantic County Public Health Agency Annual Budget Notice 2023.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 126  
FIRST READING**

**Atlantic County Library Annual Budget Notice 2023**

Commissioner Parker moved and Commissioner Gatto seconded a motion to introduce on first reading the Atlantic County Library Annual Budget Notice 2023.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 127  
FIRST READING**

**Calendar year 2023 model resolution authorizing County entity to exceed the County entity budget request Cap**

Commissioner Balles moved and Commissioner Gatto seconded a motion authorizing calendar year 2023 model resolution authorizing County entity to exceed the County entity budget request Cap (P.L. 2015, c.249).

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 128  
FIRST READING**

**Resolution to exceed the County budget appropriation limits and to establish a 2023 Cap Bank**

Commissioner Gatto moved and Commissioner Balles seconded a motion to introduce on first reading a resolution to exceed the County budget appropriation limits and to establish a 2023 Cap Bank (N.J.S.A. 40A:4-45.14).

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 129**

**Resolution requesting a transfer in the 2022 budget**

Commissioner Gatto moved and Commissioner Balles seconded a motion authorizing a transfer in the 2022 budget in accordance with the provision of N.J.S. 40A:4-58.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 130**  
**Resolution adopting the Tax Levy**  
**Cap to be applied to the 2023**  
**County Budget**

Commissioner Gatto moved and Commissioner Fitzpatrick seconded a motion adopting the Tax Levy Cap to be applied to the 2023 County Budget.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 131**  
**Additional appropriations to the**  
**2023 temporary budget**

Commissioner Gatto moved and Commissioner Balles seconded a motion authorizing additional appropriations to the 2023 temporary budget pursuant to N.J.S.A. 40A:4-20.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 132**  
**Temporary FY 2023 Capital**  
**Budget**

Commissioner Gatto moved and Commissioner Coursey seconded a motion authorizing temporary FY 2023 Capital Budget.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 133**  
**Resolution to execute and file a**  
**spending plan for the 2022**  
**Recycling Enhancement Act Tax**  
**Fund Entitlement Program**

Commissioner Gatto moved and Commissioner Fitzpatrick seconded a motion to execute and file a spending plan for the 2022 Recycling Enhancement Act Tax Fund Entitlement Program with the Department of Environmental Protection for an amount not to exceed \$251,100.00.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 134**  
**Grant application and**  
**acceptance for the Level Up Your**  
**Library Grant to purchase a**  
**mobile Maker's Center for the**  
**Ventnor Library Branch**

Commissioner Parker moved and Commissioner Gatto seconded a motion authorizing a grant application and acceptance from the New Jersey State Library, LibraryLinkNJ for the Level Up Your Library Grant to purchase a mobile Maker's Center for the Ventnor Library Branch for an amount not to exceed \$5,000.00, for a term commencing March 1, 2023 and terminating December 31, 2023.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 135**  
**Grant application and**  
**acceptance for the Violence**  
**Against Women Act Grant funds**

Commissioner Coursey moved and Commissioner Gatto seconded a motion authorizing a grant application and acceptance from the New Jersey Department of Law and Public Safety, Office of the Attorney General for the Violence Against Women Act Grant funds for a funded amount of \$69,056.00, a County in-kind match of \$23,181.00 and for a total program amount not to exceed \$92,237.00 for a term commencing July 1, 2023 and terminating June 30, 2024.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 136**  
**Grant application and**  
**acceptance for the Victims of**  
**Crime Act Grant Program**

Commissioner Gatto moved and Commissioner Coursey seconded a motion authorizing a grant application and acceptance from the New Jersey Department of Law and Public Safety, Office of the Attorney General for the Victims of Crime Act Grant Program for a funded amount of \$718,904.00, a County in-kind match of \$179,811.00 and for a total program amount not to exceed \$898,715.00 for a term commencing July 1, 2023 and terminating June 30, 2024.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 137**  
**Grant application and acceptance for the Edward Byrne Memorial Justice Assistance Grant Program**

Commissioner Balles moved and Commissioner Coursey seconded a motion authorizing a grant application and acceptance from the United States Department of Justice through the New Jersey Department of Law and Safety for the Edward Byrne Memorial Justice Assistance Grant Program for an amount not to exceed \$96,855.00 for the period commencing July 1, 2020 and terminating June 30, 2021.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 138**  
**Amending Resolution No. 690 (12-21-21), a professional services agreement for the 2022 engineering and inspection services pool for dam and transportation infrastructure projects**

Commissioner Gatto moved and Commissioner Parker seconded a motion amending Resolution No. 690 adopted on December 21, 2021, a professional services agreement with various consultants for the 2022 engineering and inspection services pool for dam and transportation infrastructure projects to extend the term date until December 31, 2023 at no additional cost.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 139**  
**Professional services agreement to establish the 2023-2024 appraisal services pool**

Commissioner Gatto moved and Commissioner Coursey seconded a motion authorizing a professional services agreement to establish the 2023-2024 appraisal services pool for an amount not to exceed \$135,000.00 for the period commencing March 21, 2023 and terminating March 20, 2024.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 140**  
**Professional services agreement to provide addiction recovery services**

Commissioner Gatto moved and Commissioner Fitzpatrick seconded a motion authorizing a professional services agreement with Angels in Motion NJ to provide addiction recovery services for an amount not to exceed \$66,059.00 for the period commencing January 1, 2023 and terminating on June 29, 2023.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 141**  
**Amending Resolution No. 65 (2-15-22), a lease agreement for warehouse space to be utilized by the Atlantic County Division of Facilities**

Commissioner Gatto moved and Commissioner Balles seconded a motion amending Resolution No. 65 adopted on February 15, 2022, a lease agreement with S&T Realty, LLC for warehouse space to be utilized by the Atlantic County Division of Facilities to extend the term of the lease from February 15, 2023 through August 14, 2023 for an amount not to exceed \$30,000.00.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 142**  
**Amending Resolution No. 544 (10-4-22), an agreement to provide a Medicated Assisted Treatment program for inmates at the Atlantic County Justice Facility**

Commissioner Gatto moved and Commissioner Coursey seconded a motion amending Resolution No. 544 adopted on October 4, 2022, an agreement with John Brooks Recovery Center to provide a Medicated Assisted Treatment program for inmates at the Atlantic County Justice Facility to extend the term date to September 30, 2023 for a net increase of \$327,128.00 and a total amendatory amount not to exceed \$436,223.00.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 143**  
**Acceptance of deeds/easements in**  
**accordance with Atlantic County**  
**Planning Standards**

Commissioner Gatto moved and Commissioner Balles seconded a motion authorizing the acceptance of deeds/easements from various grantors in accordance with Atlantic County Planning Standards.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 144**  
**Renewal shared services**  
**agreement to place Atlantic**  
**County youth when needed at the**  
**Ocean County Juvenile Detention**  
**Center**

Commissioner Balles moved and Commissioner Gatto seconded a motion authorizing a renewal shared services agreement with Ocean County to place Atlantic County youth when needed at the Ocean County Juvenile Detention Center for an amount not to exceed \$100,000.00 for a term commencing on January 1, 2023 and terminating on December 31, 2023.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley. NAYS:  
Coursey.

**RESOLUTION NO. 145**  
**Interlocal services agreement for**  
**the Atlantic City Infrastructure**  
**Program**

Commissioner Gatto moved and Commissioner Coursey seconded a motion authorizing an interlocal services agreement with Atlantic Cape Community College for the Atlantic City Infrastructure Program for an amount not to exceed \$8,161.00 for the period commencing September 1, 2022 and terminating March 31, 2023.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 146**  
**Alternate method contract to**  
**provide election tabulations and**  
**election day support**

Commissioner Coursey moved and Commissioner Gatto seconded a motion authorizing an alternate method contract with Election Systems and Software (ES&S) to provide election tabulations and election day support for an amount not to exceed \$190,000.00 for the term commencing January 1, 2023 and terminating December 31, 2023.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 147**  
**Business Associate Agreement to**  
**be included with the 2023/2024**  
**State Health Insurance**  
**Assistance Program (SHIP)**  
**Grant**

Commissioner Gatto moved and Commissioner Fitzpatrick seconded a motion authorizing a business associate agreement between the New Jersey Department of Human Services, Division of Aging Services and the Atlantic County Office on Aging to be included with the 2023/2024 State Health Insurance Assistance Program (SHIP) Grant for the term commencing on April 1, 2023 and terminating March 31, 2024.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 148**  
**Standardized Board Resolution**  
**to be filed with the 2023/2024**  
**State Health Insurance**  
**Assistance Program (SHIP)**  
**Grant**

Commissioner Gatto moved and Commissioner Balles seconded a motion authorizing a Standardized Board Resolution to be filed with the 2023/2024 State Health Insurance Assistance Program (SHIP) Grant by the Atlantic County Office on Aging.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 149**  
**FIRST READING**  
**Annual Open Space Trust Fund**  
**Tax 2023**

Commissioner Gatto moved and Commissioner Balles seconded a motion to introduce on first reading the Annual Open Space Trust Fund Tax 2023.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**MOTION TO COMBINE AND**  
**ADOPT RESOLUTION NOS.**  
**150 TO 153**

Commissioner Parker moved and Commissioner Balles seconded a motion to combine and adopt Resolution Nos. 150 to 153.

**RESOLUTION NO. 150**  
**Appointment to the Atlantic**  
**County Senior Citizens Advisory**  
**Board**

Appointment of Donna Savikas as second alternate to the Atlantic County Senior Citizens Advisory Board for a term to expire on January 31, 2026.

**RESOLUTION NO. 151**  
**Reappointments to the Atlantic**  
**County Fire Training Advisory**  
**Board in mandated positions**

Reappointment of Dave Buzby and Vincent J. Jones, III to the Atlantic County Fire Training Advisory Board in mandated positions.

**RESOLUTION NO. 152**  
**Reappointments to the Atlantic**  
**County Fire Training Advisory**  
**Board**

Reappointment of Howard Berchtold, Jr., Daniel Adams, Russell Fenton, Nicholas L. La Rotonda, Eugene Sharpe, Chris Tilley, Joseph Ward, C. Robert Winkler and Gilbert Zonge to the Atlantic County Fire Training Advisory Board for a term to expire on March 1, 2024.

**RESOLUTION NO. 153**  
**Reappointment to the Atlantic**  
**County Construction Board of**  
**Appeals**

Reappointment of Kevin Dixon to the Atlantic County Construction Board of Appeals for a term to expire on January 1, 2027.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**MOTION TO COMBINE AND**  
**ADOPT RESOLUTION NOS.**  
**154 TO 158**

Commissioner Coursey moved and Commissioner Gatto seconded a motion to combine and adopt Resolution Nos. 154 to 158.

**RESOLUTION NO. 154**  
**Roadway solicitation event in**  
**Absecon**

Authorizing consent for a roadway solicitation event by Absecon Blue Devils at the intersection of Mill Road (CR 651) and New Jersey Avenue (CR 601) in the City of Absecon on Saturday, April 29, 2023 from 8 am to 3 pm and Sunday, April 30, 2023 from 8 am to 12 pm.

**RESOLUTION NO. 155**  
**Roadway solicitation event in**  
**Galloway Township**

Authorizing consent for a roadway solicitation event by Bayview Volunteer Fire Company #4 at the intersection of Pitney Road (CR 634) and Jimmie Leeds Road (CR 633) in Galloway Township on Saturday, May 20, 2023 and Saturday, October 7, 2023 from 8 am to 4 pm.

**RESOLUTION NO. 156**  
**Roadway solicitation event in**  
**Galloway Township**

Authorizing consent for a roadway solicitation event by Oceanville Volunteer Fire Company #1 at the intersection of Pitney Road (CR 634) and Great Creek Road in Galloway Township on Saturday, May 27, 2023 and Saturday, October 14, 2023 from 8 am to 4 pm.

**RESOLUTION NO. 157**  
**Roadway solicitation event in**  
**Galloway Township**

Authorizing consent for a roadway solicitation event by Pomona Volunteer Fire Company #3 at the intersection of Jimmie Leeds Road (CR 633) and Pomona Road (CR 575) in Galloway Township on Saturday, June 10, 2023 and Saturday, September 9, 2023 from 8 am to 4 pm.

**RESOLUTION NO. 158**  
**Roadway solicitation event in**  
**Pleasantville**

Authorizing consent for a roadway solicitation event by Pleasantville Jr. Jokers Football Organization at the intersection of Delilah Road (CR 646) and Main Street (CR 585) in the City of Pleasantville on Saturday, April 8, 2023 and Saturday, May 27, 2023 from 9 am to 3 pm.

The above-mentioned motion was adopted by the following roll call:  
AYES: Balles, Coursey, Dase, Fitzpatrick, Gatto, Kern, Parker and Risley.  
NAYS: None.

**RESOLUTION NO. 159**  
**Recognizing Atlantic City Chief**  
**of Police**

**WITHDRAWN (3-20-23): Recognizing Atlantic City Chief of Police James Sarkos (Sponsors: Caren L. Fitzpatrick and Ernest D. Coursey).**

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**WRITTEN COMMUNICATIONS**  
**AND PETITIONS**

Written communications and petitions were received by this office from March 8, 2023 to March 21, 2023.

Commissioner Gatto announced local licensed landscapers are able to spray for the spotted lantern fly and there are licensed arborists available to aid residents.

**PUBLIC COMMENTS**

Chairman Risley opened the meeting to the public at 4:56 p.m.

Rick Sessoms, resident of Atlantic City, stated not all county employees need full family benefits, an increase in salary is needed.

Jana Sewell, employee of Family and Community Development, distributed information regarding actual County employee paystubs and contracts.

Deborah Parker, a long time County employee, has had to work a second job over the years and only now feels financially secure because of social security. Her department has many vacancies.

Victoria Druding, resident of Egg Harbor Township, is concerned about the County's disability program. County Administrator DelRosso responded.

John DiMatties employee of Public Works, thanked the Commissioners for listening to his coworkers last meeting and appreciates Administration's hard work.

There being no further comments, Chairman Risley closed the public portion at 5:28 p.m.

**GOOD OF THE ORDER**

Commissioner Coursey requested a moment of silence for Senator Ron Rice who recently passed away.

Commissioner Gatto announced the UNICO fundraiser dinner in Atlantic City on Sunday evening. She appreciates all the hard work of County employees.

Commissioner Parker stated all Commissioners care about County employees but there is a process to be followed. He wished everyone a Happy Spring, Happy Women's History Month and those who celebrate, a Happy Ramadan.

**ADJOURNMENT**

Chairman Risley entertained a motion to adjourn the meeting. Commissioner Coursey moved and Commissioner Gatto seconded a motion to adjourn the Commissioners meeting. The motion was unanimously passed. The meeting was adjourned at 5:35 p.m.

Submitted by,

Tara Silipena  
Clerk of the Board